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NJG0151521
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Please be advised, the reporting period for this Tier A MSRP Annual Report is January 1, 2023 through December 31, 2023.

*Team member responsible for completing the report: Brian D. Gillen, PE, LSRP

*Team member email address: brian.gillen@rve.com

*1. Has the municipality revised its Stormwater Pollution Prevention Plan during the last calendar year? Yes

* 2. Date of the last revised SPPP: 05/13/2021 (mm/dd/yyyy)

*1. Is the municipality complying with applicable State and local public notice requirements when providing for public participation in the ongoing development and implementation of the stormwater program? Yes

* Required

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Department of Environmental Protection
P. O. Box 402
Trenton, NJ 08625-0402

Last Updated: June 24, 2004

Version: 14.0.11

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*1. Is the municipality reviewing and approving major development residential projects in accordance with the Residential Site Improvement Standards (RSIS)?	Yes	▼	
*2. Did the municipality adopt a municipal stormwater management plan?	Yes	▼	
*3. Most recent date of adopted municipal stormwater management plan:	03/16/2005		(mm/dd/yyyy)
4. Status of this plan (if not adopted):			/
*5. Did the municipality adopt the municipal stormwater control ordinance provided by NJDEP without change?	Yes	▼	
*6. Most recent date the municipality adopted a municipal stormwater control ordinance:	03/16/2005		(mm/dd/yyyy)
7. What is the current status of the ordinance?			/
*8. Did the municipality submit the adopted municipal stormwater management plan to the appropriate county review agency for approval?	Yes	▼	
*9. Most recent date the adopted Municipal Stormwater Management Plan was submitted to the appropriate county review agency for approval:	03/29/2010		(mm/dd/yyyy)
*10. If yes, did the municipality send the adopted municipal stormwater control ordinance to the appropriate county review agency for approval?	Yes	▼	
*11. Most recent date the adopted Municipal Stormwater Control Ordinance was submitted to the appropriate county review agency for approval:	03/02/2021		(mm/dd/yyyy)
*12. Status of county review:	Approved		▼
13. Did the municipality adopt the review agency's required amendments and resubmit to the county review agency?		▼	
*14. Is the Stormwater Control Ordinance in effect?	Yes	▼	

*15. Most recent effective date of Stormwater Control Ordinance: 03/02/2021 (mm/dd/yyyy)

*16. Ordinance Number(s): 1695-21

17. What is the current status of the adopted plan and ordinance?

*18. Are you reviewing projects as part of your site plan and sub-division approval process to ensure that they comply with your municipality's effective municipal stormwater control ordinance(s)? Yes


*19. How many projects that were subject to either the municipal stormwater control ordinance or the stormwater provisions of RSIS did the municipality approve? 1

*20. Does the municipal stormwater management plan contain a mitigation plan? Yes

*21. Has the municipality granted any variances or exemptions from the design and performance standards for stormwater management measures set forth in the approved municipal stormwater management plan and stormwater control ordinance(s)? No

22. If yes, how many variances or exemptions from the design and performance standards has the municipality granted?

Please report your mitigation information in the grid below. You are required to report one row of mitigation information for each variance or exemption granted. All fields are required for each row. The 'Add Row' button may be used to add rows to the grid.

Project Name	Project Lot	Project Block	Project Description	Variance or Exemption
				

23. If granted any variances or exemptions, did you submit a written report to the county review agency describing the variance or exemption and the required mitigation? Yes

*24. Does the municipality's plan review evaluate storm drain inlet protection for solids and floatables in accordance with Attachment C of the permit? Yes

*25. Does the municipality require plans for long-term operation and maintenance for stormwater BMPs? Yes

*26. Are you ensuring that adequate long-term operation and maintenance of stormwater BMPs is being performed on property that you do not own or operate? Yes

Please keep an inventory of stormwater BMPs indicating type, function and location in a format provided by the Department onsite and available for inspection or upon request.

*27. Briefly indicate how this is being accomplished (e.g., ordinance requiring operation and maintenance by private entity; operation and maintenance by you or other governmental entity): Ordinances requiring operation and maintenance of facilities on private property inspected periodically by DPW

*28. Is the municipality's stormwater management plan re-examined at each re-examination of the master plan in accordance with N.J.A.C. 7:8-4? N/A - we did not re-examine our master plan this year

29. Date re-examination report was last adopted:

(mm/dd/yyyy)

* Required

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*1. Has the municipality developed a Local Public Education Program? Yes No

*2. Has the municipality conducted educational activities that total the minimum number of points required by the permit? Yes No

*1. Has the municipality established a storm drain inlet labeling program? Yes No

*2. Indicate the percentage labeled to date: 100%

3. Other Amount:

*4. Is your municipality maintaining the labels (i.e. replacing and/or repainting)? Yes No

Have you adopted (or amended an existing ordinance) and are you enforcing a:

*1. Pet Waste Ordinance: Yes No

*2. Date adopted: 09/08/2005 (mm/dd/yyyy)

*3. Litter Ordinance/State Litter Statute: Litter Ordinance

*4. Date adopted: 09/08/2005 (mm/dd/yyyy)

*5. Improper Disposal of Waste Ordinance: Yes No

*6. Date adopted: 09/08/2005 (mm/dd/yyyy)

*7. Wildlife Feeding Ordinance: Yes No

*8. Date adopted: 09/08/2005 (mm/dd/yyyy)

*9. Containerized Yard Waste Ordinance/Collection Program: Yard Waste Collection Program Ordinance

*10. Date adopted: 09/08/2005 (mm/dd/yyyy)

- *11. Illicit Connection Ordinance: Yes
- *12. Date adopted: 09/08/2005 (mm/dd/yyyy)
13. Refuse Container/Dumpster Ordinance: Yes
- *14. Date adopted: 10/14/2010 (mm/dd/yyyy)
- *15. Private Storm Drain Inlet Retrofitting Ordinance: Yes
- *16. Date adopted: 06/09/2011 (mm/dd/yyyy)
17. Status of these ordinances (if not adopted):
- *18. Method(s) of enforcement (e.g., summons, warnings, additional signs, etc.): Warnings, followed by summons if remedies not applied within 60 days and additional signage.
- *19. Are you distributing the Pet Waste Information Sheets with pet licenses? Yes

* Required

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Please be advised, the reporting period for this Tier A MSRP Annual Report is January 1, 2023 through December 31, 2023.

*1. Has the municipality completed the mapping of the MS4 outfall pipes? Yes

*2. Date completed: 03/13/2020 (mm/dd/yyyy)

*3. Number of outfall pipes that you operate in the municipality: 0

*4. How many MS4 outfall pipes are mapped? 9

*1. Does the municipality have an ongoing program to detect and eliminate illicit connections to municipally owned or operated outfall pipes? Yes

*2. How many outfall pipes were inspected during the past calendar year? 9

*3. Number of illicit connections detected during the past calendar year: 0

*4. Number of illicit connections eliminated during the past calendar year: 0

*1. In the past calendar year, were all required streets swept? Yes

*2. What was the total number of miles swept? 3000

List the amount of materials collected for each month in 2023.

*3. Units: Tons

*4. January: 8.84

*5. February: 8.59

*6. March: 15.03

*7. April: 16.75

Please Note
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*8. May:	36.21
*9. June:	13.03
*10. July:	10.05
*11. August:	20.86
*12. September:	5.45
*13. October:	19.85
*14. November:	22.64
*15. December:	9.64
16. Total (Note: 1.053 cubic yards = 1 ton):	186.94

17. Explain the reason if reporting zero (0) for a month above:

- | | | |
|--|-----|---|
| *1. Has the municipality completed repaving, repairing, reconstruction, or alterations on any road surfaces in direct contact with municipally owned or operated storm drain inlets? | Yes | ▼ |
| *2. Approximately what percentage of storm drains within the municipality currently meet the standard? | 100 | |

Stormwater Facility Maintenance

Stormwater facilities include, but are not limited to, catch basins, extended detention basins, low flow bypasses, underground detention, dry wells, manufactured treatment devices, pervious paving buffers, infiltration basins/trenches, sand filters, constructed wetlands, wet ponds, bioretention, rooftop vegetated cover, vegetative filters, and stormwater conveyance systems. Stormwater facility inventories that indicate the type, function, and location of the facility must be kept onsite and available for inspection or upon request in a format provided by the Department. The format is available as SPPP Form 13 at: http://www.nj.gov/dep/dwq/pdf/Tier_A/A%20-%20pdf%206.pdf.

- | | | |
|---|-----|---|
| *1. Have you developed a Stormwater Facility Maintenance Program? | Yes | ▼ |
|---|-----|---|

Stormwater Facility Inspection

- | | | |
|--|-----|---|
| *1. Were all stormwater facilities that you operate inspected? | Yes | ▼ |
| *2. Were any found to be in need of cleaning or repair in order to function properly? | Yes | ▼ |
| *3. During the past calendar year, were any stormwater facilities (excluding catch basins) cleaned? | Yes | ▼ |
| *4. During the past calendar year, were any stormwater facilities (excluding catch basins) repaired? | Yes | ▼ |

*5. Describe repair(s) or if repairs have not yet been made, provide a schedule for the repair(s):	Repairs included manhole covers and grates, cleaned 45 of 538 basins in 2023, complete over haul and repair of four (4)	▲ ▼ ✍
--	---	-------------

- *1. Total number of catch basins that the municipality operates: 538
- *2. Total number of catch basins inspected: 538
- *3. Total number of catch basins cleaned: 45
- *4. Amount of materials removed from catch basins, in tons, during the past calendar year: 2
- *5. Units: Tons ▼

* Required

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*1. Has the municipality completed the mapping of the MS4 outfall pipes? Yes No

*2. Date completed: 03/13/2020 (mm/dd/yyyy)

*3. Number of outfall pipes that you operate in the municipality: 0

*4. How many MS4 outfall pipes are mapped? 9

*1. Does the municipality have an ongoing program to detect and eliminate illicit connections to municipally owned or operated outfall pipes? Yes No

*2. How many outfall pipes were inspected during the past calendar year? 9

*3. Number of illicit connections detected during the past calendar year: 0

*4. Number of illicit connections eliminated during the past calendar year: 0

*1. In the past calendar year, were all required streets swept? Yes No

*2. What was the total number of miles swept? 3000

List the amount of materials collected for each month in 2023.

*3. Units: Tons Other

*4. January: 8.84

*5. February: 8.59

*6. March: 15.03

*7. April: 16.75

*8. May:	36.21
*9. June:	13.03
*10. July:	10.05
*11. August:	20.86
*12. September:	5.45
*13. October:	19.85
*14. November:	22.64
*15. December:	9.64

16. Total (Note: 1.053 cubic yards = 1 ton): 186.94

17. Explain the reason if reporting zero (0) for a month above:

*1. Has the municipality completed repaving, repairing, reconstruction, or alterations on any road surfaces in direct contact with municipally owned or operated storm drain inlets? Yes

*2. Approximately what percentage of storm drains within the municipality currently meet the standard? 100

Stormwater facilities include, but are not limited to, catch basins, extended detention basins, low flow bypasses, underground detention, dry wells, manufactured treatment devices, pervious paving buffers, infiltration basins/trenches, sand filters, constructed wetlands, wet ponds, bioretention, rooftop vegetated cover, vegetative filters, and stormwater conveyance systems. Stormwater facility inventories that indicate the type, function, and location of the facility must be kept onsite and available for inspection or upon request in a format provided by the Department. The format is available as SPPP Form 13 at: http://www.nj.gov/dep/dwq/pdf/Tier_A/A%20-%20pdf%206.pdf.

*1. Have you developed a Stormwater Facility Maintenance Program? Yes

*1. Were all stormwater facilities that you operate inspected? Yes

*2. Were any found to be in need of cleaning or repair in order to function properly? Yes

*3. During the past calendar year, were any stormwater facilities (excluding catch basins) cleaned? Yes

*4. During the past calendar year, were any stormwater facilities (excluding catch basins) repaired? Yes

*5. Describe repair(s) or if repairs have not yet been made, provide a schedule for the repair(s): Repairs included manhole covers and grates, cleaned 45 of 538 basins in 2023, complete over hall and repair of four (4)

- *1. Total number of catch basins that the municipality operates: 538
- *2. Total number of catch basins inspected: 538
- *3. Total number of catch basins cleaned: 45
- *4. Amount of materials removed from catch basins, in tons, during the past calendar year: 2
- *5. Units: Tons ▼

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[Empty form box]

For all outfall pipes undergoing remediation through a scour remediation program, attach additional page(s) as necessary indicating the location of the outfall pipe (including the alphanumeric identifier), the repair start date, and the repair completion date.

*1. Has the municipality developed a prioritized list of outfall pipes requiring outfall pipe stream scouring remediation? N/A - we do not have any outfall pipes

[Empty form box]

*1. Does the municipality have a permanent structure for all de-icing material storage? Yes

*2. If sand is being stored outside, is it set back 50 feet from storm sewer inlets, ditches or other stormwater conveyance channels, and surface water bodies? Yes

[Empty form box]

*1. Is the municipality implementing Best Management Practices for vehicle fueling and receiving of bulk fuel deliveries at maintenance yard operations in accordance with Attachment E of the permit? N/A - no fueling

[Empty form box]

*1. Is the municipality implementing Best Management Practices for vehicle maintenance and repair activities at maintenance yard operations in accordance with Attachment E of the permit? Yes

[Empty form box]

*1. Is the municipality implementing Good Housekeeping Practices for all materials or machinery listed in the Inventory Requirements for Municipal Maintenance Yard Operations (including maintenance activities and ancillary operations) in accordance with Attachment E of the permit? N/A - no materials or machinery

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Empty rectangular box at the top of the page.

- *1. Has the municipality implemented measures to properly handle the discharge of equipment and vehicle wash wastewater from municipal maintenance yard operations? Yes
- *2. Please indicate which option you implemented to eliminate the unpermitted discharge: Ceased the discharge (no longer wash onsite)
- *3. Date the management measure was implemented: 12/01/2008 (mm/dd/yyyy)
- 4. What is the NJPDES permit number that authorizes the discharge of vehicle and equipment wash wastewater?
- *5. Is the municipality maintaining records of vehicle and equipment washing? N/A - we do not wash our vehicles

Empty rectangular box below the first set of questions.

- *1. Did the municipality conduct training for employees on stormwater related topics as required under the MS4 permit (e.g., police officers trained on ordinances)? Yes
- *2. List date(s) of employee training: 11/13/2023, Planning Board all completed between 1/27/23 and 5/15/23 Zoning Board all completed between 4/10/21 and

* Required

Empty rectangular box below the second set of questions.

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Department of Environmental Protection
P. O. Box 402
Trenton, NJ 08625-0402

Last Updated: June 24, 2004



Version: 14.0.11

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<p>*Does the municipality share services with another entity to satisfy a permit requirement?</p>	<p>Yes ▼</p>
<p>For each of the following, indicate if you are relying on another entity to satisfy all or part of any permit requirements. If the answer is "Yes", provide a description of the service you share and the name of the entity you are relying on to comply with this requirement, in the Comments field.</p>	
<p>*1. Public notice:</p>	<p>Yes ▼</p>
<p>*2. Comments:</p>	<p>The Saddle Brook DPW relies on the Township PD for enforcement, consultants (RVE) for reg. compliance, Bergen Parks ▲ ▼ ↗</p>
<p>*3. Ensure compliance with RSIS for stormwater management:</p>	<p>Yes ▼</p>
<p>*4. Comments:</p>	<p>Township relies on Carroll Engineering, and the RVE SPC, Brian D. Gillen, PE, LSRP for stormwater reg. compliance and ▲ ▼ ↗</p>
<p>*5. Municipal stormwater management plan:</p>	<p>Yes ▼</p>
<p>*6. Comments:</p>	<p>The Township passed Resolution 1695-2021, Stormwater Control Ordinance on 3/2/2021 and plans an update this year. ↗</p>
<p>*7. Municipal stormwater control ordinance:</p>	<p>Yes ▼</p>
<p>*8. Comments:</p>	<p>The Township passed Resolution 1695-2021, Stormwater Control Ordinance on 3/2/2021 and plans an update this year. ↗</p>
<p>*9. Long term operation and maintenance of BMPs (post-construction):</p>	<p>Yes ▼</p>
<p>*10. Comments:</p>	<p>The DPW implements long-term operation and maintenance protocols specified in the BMPs contained in the SPPP revised ▲ ▼ ↗</p>
<p>*11. Storm drain inlet design standard (post-construction):</p>	<p>Yes ▼</p>
<p>*12. Comments:</p>	<p>The Township incorporated storm drain design standards provided in Town Board Resolution 1695-21, adopted on 3/2/2021. ↗</p>
<p>*13. Local public education program:</p>	

Yes

- *14. Comments: The Township continued implementing various local public education programs, including programs described in the
- *15. Storm drain inlet labeling program: Yes
- *16. Comments: Storm drain inlets are inspected annually and repaired/maintained as necessary.
- *17. Illicit connection elimination program: Yes
- *18. Comments: The DPW surveils the assets of the stormwater management system for illicit connections pursuant to protocols and BMPs
- *19. Street sweeping: Yes
- *20. Comments: DPW swept over 3,000 miles of Town streets in 2023, collecting and disposing of over 350 tons of street sweepings previously
- *21. Storm drain inlet retrofitting: Yes
- *22. Comments: The DPW cleans and inspects drains and inlets on an annual basis pursuant to protocols enumerated in the SPPP.
- *23. Maintenance of municipally operated stormwater facilities: Yes
- *24. Comments: The only Township operated facilities are the 538 drain inlets and associated piping maintained using protocols specified in
- *25. Outfall pipe stream scouring: Yes
- *26. Comments: The DPW inspects the nine outfalls in the Township operated by the Bergen County Parks Department (BCPD) and reports
- *27. De-icing and sand storage: Yes
- *28. Comments: De-icing materials and salt are stored in a domed enclosure at the DPW Yard. Sand is stored in bins.
- *29. Fueling operations: No
- 30. Comments: Fueling operations conducted offsite.
- *31. Vehicle maintenance: No
- 32. Comments: Vehicle maintenance is conducted offsite.
- *33. Good Housekeeping: Yes
- *34. Comments: Good housekeeping and BMPs are implemented by DPW pursuant to protocols described in the SPPP.
- *35. Vehicle and Equipment Washing: No
- 36. Comments:

Vehicle washing takes place offsite by private vendors.

*37. Employee Training:

Yes No

*38. Comments:

Training of DPW employees, the SPC and DPW Director, Planning/Zoning Team members, and the mayor during 2023 is documented in

*1. Did your municipality have any incidents of non-compliance?

No Yes

2. Identify the steps being taken to remedy the noncompliance and to prevent such incidents from recurring. (If the text box is not large enough to complete this section, please provide your report as an attachment and upload it on the next screen. Please reference the attachment in the textbox.)

* Required

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Annual Report Details - Part A	<input checked="" type="checkbox"/>
Annual Report Details - Part B	<input checked="" type="checkbox"/>
Annual Report Details - Part C	<input checked="" type="checkbox"/>
Annual Report Details - Part D	<input checked="" type="checkbox"/>
Annual Report Details - Part E	<input checked="" type="checkbox"/>
Annual Report Details - Part F	<input checked="" type="checkbox"/>

NOTE: All Report Details screens must be Validated before continuing with this permit submission.