

The minutes of the Reorganization Meeting of the Township Council of the Township of Saddle Brook held on January 2, 2018 at 7:00 PM at the Municipal Building, 93 Market Street, Saddle Brook, NJ.

Township Clerk Peter Lo Dico called the meeting to order.

Mr. Lo Dico asked all to rise for the salute to the flag.

The Township Clerk announced that adequate notice of this meeting has been sent to all Council Members by police messenger and sent to all legal newspapers on December 19, 2017, in accordance with the Provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975

The Township Clerk announced that the public is hereby advised that any statements made during the meeting of the Township Council of the Township of Saddle Brook may not be privileged or protected and that persons or entities who take issue with such comments or are offended by same, may, and have in the past, sought legal redress through the courts.

Any member of the public who addresses the Council speaks for themselves and not for the Council.

The Township Clerk called the roll of Council members for 2018.

**Councilman Cimiluca – present
Councilwoman D’Arminio - present
Councilman Gierek - present
Councilman Accomando – present
Councilwoman Mazzer - present**

The Township Clerk announced the first order of business is nominations for Council President.

Councilman Cimiluca nominated Councilwoman Florence Mazzer for Council President. Councilwoman D’Arminio seconded the nomination.

Motion: Councilman Cimiluca

Second: Councilwoman D’Arminio

Roll call:

Councilman Cimiluca – yes
Councilwoman D’Arminio - yes
Councilman Gierek - yes
Councilman Accomando – yes
Councilwoman Mazzer - yes

Mr. Lo Dico asked for a motion to close nominations for Council President.

Motion: Councilwoman Mazzer

Second: Councilman Camilleri

Roll call:

Councilman Cimiluca – yes
Councilwoman D’Arminio - yes
Councilman Gierek - yes
Councilman Accomando – yes
Councilwoman Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-01

Appointment of Council President

BE IT RESOLVED by the Council of the Township of Saddle Brook,
County of Bergen, State of New Jersey that

COUNCILWOMAN FLORENCE MAZZER

is hereby appointed Council President effective January 1, 2018 for a term
to expire on December 31, 2018.

The Council President is to serve without additional compensation.

Motion: Councilwoman D'Arminio Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierak - yes
Councilman Accomando - yes
Councilwoman Mazzer - yes

The Oath of Office for Council President was administered to Councilwoman Mazzer by Mayor White.

COMMENTS

Council President Mazzer thanked her colleagues and presented Councilwoman D'Arminio with a gift to commemorate her service as Council President in 2017.

Mayor White presented Council President Mazzer and Councilwoman D'Arminio with flowers and thanked Councilwoman D'Arminio for her service as Council President. He said he was looking forward to working with Councilwoman Mazzer as Council President.

Council President Mazzer wished everyone a healthy, happy New Year and said she hoped we could move forward on the many positive projects that are coming up and continue to make Saddle Brook the very best it can be. She congratulated all Township professionals and new appointees and old appointees who are still here.

Mr. Lo Dico read the following resolution.

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-02

Planning Board Representative

BE IT RESOLVED by the Township Council of the Township of Saddle Brook,
County of Bergen that

COUNCILWOMAN KAREN D'ARMINIO

is hereby appointed Council Planning Board Representative for a one year term expiring on December 31, 2018.

Motion: Councilman Accomando

Second: Councilman Cimiluca

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierak - yes
Councilman Accomando - yes
Council President Mazzer - yes

Mayor White administered the oath of office to Councilwoman D'Arminio as a member of the Planning Board.

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-03

Municipal Registered Accountant

Re: PROFESSIONAL SERVICES – Auditor

WHEREAS, requests for qualifications were previously advertised in the Record for professional positions in the Township of Saddle Brook; and

WHEREAS, the Township Council has decided to appoint

**FERRAIOLI, WIELKOTZ, CERULLO AND CUVA
POMPTON LAKES, NJ**

As the Township Auditor for the calendar year 2018; and

WHEREAS, the Township of Saddle Brook has engaged in the fair and open process in following the above procedures,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Saddle Brook that:

**FERRAIOLI, WIELKOTZ, CERULLO AND CUVA
POMPTON LAKES, NJ**

Is appointed to the position of Township Auditor for the calendar year 2018.

Motion: Councilman Cimiluca

Second: Councilwoman D'Arminio

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierak - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-04

Resolution for Bond Attorney

WHEREAS, requests for qualifications were previously advertised in the Record for professional positions in the Township of Saddle Brook; and

WHEREAS, the Township Council has decided to appoint

**ROGUT MC CARTHY
CRANFORD, NJ**

As the Township Bond Attorney for the calendar year 2018; and

WHEREAS, the Township of Saddle Brook has engaged in the fair and open process in following the above procedures,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Saddle Brook that:

**ROGUT MC CARTHY
CRANFORD, NJ**

Is appointed to the position of Township Bond Attorney for the calendar year 2018.

Motion: Councilman Cimiluca

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierak - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR#118-05

Legal Newspaper

BE IT RESOLVED, by the Township Council of the Township of Saddle Brook, County of Bergen, State of New Jersey that the following are hereby designated as the Township's legal newspapers during the year 2018:

The Record, Woodland Park, NJ
Our Town, Maywood, NJ

Motion: Councilwoman D'Arminio

Second: Councilman Gierak

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierak - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR#118-06

Official Depositories

BE IT RESOLVED, by the Township Council of the Township of Saddle Brook, County of Bergen, State of New Jersey that the following are hereby designated as official depositories of the Township of Saddle Brook for the year 2018:

Community Bank of Bergen County
Rochelle Avenue
Rochelle Park, NJ

Columbia Bank
381 Market Street
Saddle Brook, NJ

Spencer Bank
140 Market Street
Saddle Brook, NJ

Motion: Councilman Gierek

Second: Councilwoman D'Arminio

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierek - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR#118-07

Approval of signature on checks

BE IT RESOLVED, by the Council of the Township of Saddle Brook, County of Bergen, State of New Jersey that in accordance with N.J.S.A. 40A: 5-17B and Article X, Section 10, Paragraph G (a) of the Administrative Code, disbursements of Township funds shall be made by a combination warrant-bank check and draft warrant by the Township Treasurer, signed by the Mayor and countersigned by the Township Clerk, except the payroll may be signed by the Treasurer/Mayor alone upon voucher and warrant of the Treasurer for a total payment.

Motion: Councilwoman D'Arminio

Second: Councilman Gierek

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierek - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR#118-08

Delinquent Taxes

WHEREAS, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law: and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Saddle Brook, County of Bergen, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, and additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2018, there will be a ten day grace period of quarterly tax payments made by cash, check, or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

Motion: Councilwoman D'Arminio

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierak - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR#118-09

Delinquent Water Charges

BE IT RESOLVED by the Township Council of the Township of Saddle Brook that the penalty interest rate for the year 2018 chargeable against all persons who are delinquent in the payment of Water charges, is hereby established at eight percent 8% per annum on the first One Thousand Five Hundred (1,500.) Dollars of delinquency and a rate of eighteen percent (18%) per annum on any amount in excess of One Thousand Five Hundred.

BE IT FURTHER RESOLVED the penalty interest on water charges shall revert to 8% per annum from the first day of billing unless the water charges for the period are paid during the first 30 days of the same period.

BE IT FURTHER RESOLVED the penalty interest will be charged at the rate of 18% per annum on all delinquent water charges in excess of \$1,500.00 to be calculated from the date of billing until the date of actual payment, unless the water charges are paid during the first 30 days of the billing period or on the first business day thereafter if the office of the Treasurer is closed.

BE IT FURTHER RESOLVED, that penalty interest rate on water charges shall revert to 18% per annum from the first day of the billing unless the water charges are in excess of \$1,500.00 for the same period are paid the first 30 days of the billing.

This resolution shall be effective January 1, 2018.

Motion: Councilwoman D'Arminio

Second: Councilman Gierek

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierek - yes
Councilman Accomando - yes
Council President Mazzer - yes

TOWNSHIP OF SADDLE BROOK RESOLUTION

CR# 118-10

Regular Meeting Dates - 2018

BE IT RESOLVED by the Township Council of the Township of Saddle Brook, County of Bergen, State of New Jersey that the regular meetings of the Saddle Brook Township Council will be held on the first Thursday of each month for 2018, and

BE IT FURTHER RESOLVED, that the Township Clerk is hereby authorized to advertise said dates in a legal newspaper.

Work Session Meeting - 6:30 p.m.

**January 30, 2018
February 27, 2018
April 3, 2018
May 1, 2018
June 5, 2018
July 2, 2018
July 31, 2018
September 4, 2018
October 2, 2018
November 6, 2018
December 4, 2018**

Public Meeting - 7:00 p.m.

**February 1, 2018
March 1, 2018
April 5, 2018
May 3, 2018
June 7, 2018
July 5, 2018
August 2, 2018
September 6, 2018
October 4, 2018
November 8, 2018
December 6, 2018
December 27, 2018**

Formal action may be taken at any of the above listed meetings.

Motion: Councilwoman D'Arminio

Second: Councilman Gierek

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierek - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-11

Appointment of Zoning Board Member 4 Year Term

BE IT RESOLVED by the Township Council of the Township of Saddle Brook that:

**ANTHONY GATTO
MAC ARTHUR DRIVE
SADDLE BROOK, NJ 07663**

is hereby appointed a member of the Zoning Board of Adjustment to serve until December 31, 2021.

Motion: Councilwoman D'Arminio

Second: Councilman Gierek

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierek - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-12

Appointment of Zoning Board Member 4 Year Term

BE IT RESOLVED by the Township Council of the Township of Saddle Brook that:

**NANCY MURRAY
PINE AVENUE
SADDLE BROOK, NJ**

is hereby appointed a member of the Zoning Board of Adjustment to serve until December 31, 2021.

Motion: Councilwoman D'Arminio

Second: Councilman Gierek

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierek - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-13

Appointment of Zoning Board Member 4 Year Term

BE IT RESOLVED by the Township Council of the Township of Saddle Brook that:

**JAMES MAZZER, SR.
MIDLAND AVENUE
SADDLE BROOK, NJ 07663**

is hereby appointed a member of the Zoning Board of Adjustment to serve until December 31, 2021.

Motion: Councilwoman D'Arminio

Second: Councilman Gierak

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierak - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-14

Appointment of Zoning Board Member SECOND ALTERNATE

BE IT RESOLVED by the Township Council of the Township of Saddle Brook that:

**JASON SIBANI
OXFORD AVENUE
SADDLE BROOK, NJ**

is hereby appointed a member of the Zoning Board of Adjustment to serve until December 31, 2019.

Motion: Councilwoman D'Arminio

Second: Councilman Gierak

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierak - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-15

Appointment of Zoning Board Member FOURTH ALTERNATE

BE IT RESOLVED by the Township Council of the Township of Saddle Brook that:

**JOHN MANZO
MARKET STREET
SADDLE BROOK, NJ 07663**

is hereby appointed a member of the Zoning Board of Adjustment to serve until December 31, 2019.

Motion: Councilwoman D'Arminio

Second: Councilman Gierek

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierek - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR#118-16

WHEREAS, during the month of January 2018, bills need to be paid on a timely basis; and

WHEREAS, it takes time for Munidex to close out 2017 on the system and convert to 2018,

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Saddle Brook that the Chief Financial Officer and Business Administrator are hereby authorized to make payments of bills off line and a complete list will be submitted to the township Council for approval for the February 2018 council meeting.

Motion: Councilwoman D'Arminio

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierek - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-17

PUBLIC COMPLIANCE OFFICER

BE IT RESOLVED by the Township Council of the Township of Saddle Brook that Peter Lo Dico is hereby appointed Public Agency Compliance Officer (PACO) for the Township of Saddle Brook for one year through December 31, 2018. He shall serve without additional compensation.

Motion: Councilwoman D'Arminio

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierak - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-18

WHEREAS, the Township of Saddle Brook adopted Council resolutions during the 2017 calendar year, and

WHEREAS, Title 40 provides that the duration of certain resolutions is one calendar year,

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Saddle Brook that it wishes to readopt all resolutions that expired at the end of the 2017 calendar year previously adopted by the Township Council

Motion: Councilwoman D'Arminio

Second: Councilman Gierak

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierak - yes
Councilman Accomando - yes
Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

2018 TEMPORARY BUDGET APPROPRIATIONS

CR# 118-19

WHEREAS, the conduct of Township business will require the making of commitments and payments for the year 2018 prior to adoption of the annual budget; and

WHEREAS, N.J.S.A. 40A:4-19 provides for the making of temporary appropriations in such cases,

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Saddle Brook, that there be and are hereby appropriated for the purpose stated the sums hereinafter set forth as temporary appropriations for the year 2018; and

BE IT FURTHER RESOLVED, that the dedicated revenue stated in N.J.S.A. 40A:4-39 for the period between January 1, 2018 and appropriated for the purpose to which said revenues are dedicated by statute or other legal requirements.

GENERAL APPROPRIATIONS:

| | <u>Temporary Budget</u> |
|---|-----------------------------|
| <u>Office of the Mayor</u> | |
| Salaries and Wages | \$1.00 |
| Other Expenses | \$2,000.00 |
| <u>Township Council</u> | |
| Salaries and Wages | \$7,000.00 |
| Other Expenses | \$1,000.00 |
| <u>General Administration</u> | |
| Salaries and Wages | \$24,000.00 |
| Other Expenses | \$2,500.00 |
| Other Expenses - Postage | \$6,000.00 |
| Other Expenses – Contractual Services | \$5,000.00 |
| Other Expenses – Computer Service Contract | \$13,000.00 |
| Other Expenses – SBC-TV | \$5,000.00 |
| Other Expenses – Grants | \$5,000.00 |
| <u>Municipal Clerk</u> | |
| Salaries and Wages | \$45,000.00 |
| Other Expenses | \$2,000.00 |
| Other Expenses – Land Use | \$250.00 |
| Other Expenses – Codification of Ordinances | \$1,000.00 |
| Other Expenses – Elections | \$2,000.00 |
| <u>Financial Administration</u> | |
| Salaries and Wages | \$25,000.00 |
| Other Expenses | \$6,000.00 |
| Other Expenses – Special Audit | \$2,000.00 |
| Other Expenses – Statements | \$500.00 |
| Other Expenses – Special Financial Services | \$1,000.00 |
| <u>Audit Services</u> | |
| Other Expenses | \$5,000.00 |
| <u>Revenue Administration</u> | |
| Salaries and Wages | \$25,000.00 |
| Other Expenses | \$3,000.00 |
| <u>Tax Assessment Administration</u> | |
| Salaries and Wages | \$13,000.00 |
| Other Expenses | \$750.00 |
| Other Expenses – Tax Appeal Attorney | \$7,500.00 |
| Other Expenses – Appraisals | \$7,500.00 |
| <u>Legal Services</u> | |
| Other Expenses | \$20,000.00 |
| <u>Engineering Services</u> | |
| Other Expenses | \$6,000.00 |

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| <u>Planning Board</u> | |
| Salaries and Wages | \$1,300.00 |
| Other Expenses | \$375.00 |
| <u>Zoning Board of Adjustment</u> | |
| Salaries and Wages | \$1,200.00 |
| Other Expenses | \$750.00 |
| <u>Insurance</u> | |
| Liability | \$100,000.00 |
| Worker's Compensation Insurance | \$50,000.00 |
| Employee Group Insurance | \$675,000.00 |
| Unemployment Compensation | \$20,000.00 |
| <u>Police Department</u> | |
| Salaries and Wages | \$950,000.00 |
| Salaries and Wages – Overtime | \$20,000.00 |
| Salaries and Wages – Clothing Allowances | \$5,000.00 |
| Salaries and Wages – Retirements | \$197,200.00 |
| Other Expenses | \$15,000.00 |
| <u>Civilian Dispatchers</u> | |
| Salary and Wages | \$20,000.00 |
| <u>School Marshalls-Crossing Guards</u> | |
| Salaries and Wages | \$125,000.00 |
| Other Expenses | \$1,200.00 |
| <u>Police Clerical</u> | |
| Salary and Wages | \$7,700.00 |
| <u>Office of Emergency Management</u> | |
| Salaries and Wages | \$1,000.00 |
| Other Expenses | \$500.00 |
| <u>Fire Department</u> | |
| Salaries and Wages | \$20,000.00 |
| Other Expenses | \$25,000.00 |
| <u>Uniform Fire Safety Act</u> | |
| Salaries and Wages | \$25,000.00 |
| Other Expenses | \$1,000.00 |
| <u>Municipal Prosecutors Office</u> | |
| Salaries and Wages | \$1,000.00 |
| <u>Building and Property</u> | |
| Salaries and Wages | \$5,000.00 |
| Other Expenses | \$5,000.00 |
| <u>Streets and Road Maintenance</u> | |
| Salaries and Wages | \$200,000.00 |
| Salaries and Wages – Overtime | \$6,200.00 |
| Other Expenses | \$37,000.00 |
| <u>Snow Removal</u> | |
| Salaries and Wages | \$6,000.00 |
| Other Expenses | \$2,500.00 |
| <u>Division of Sewers</u> | |
| Salaries and Wages | \$25,000.00 |
| Salaries and Wages – Overtime | \$2,500.00 |
| Salaries and Wages – Retirement | \$19,093.00 |
| Other Expenses | \$2,500.00 |
| Other Expenses – Repairs | \$6,000.00 |

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| <u>Solid Waste Collection</u> | |
| Other Expenses | \$160,000.00 |
| Other Expenses – Recycling | \$30,000.00 |
| <u>Recycling</u> | |
| Salaries and Wages | \$1,000.00 |
| <u>Public Health Services</u> | |
| Salaries and Wages | \$1,000.00 |
| Other Expenses | \$500.00 |
| Other Expenses – Wallington | \$500.00 |
| Other Expenses – Contracts | \$1,000.00 |
| <u>Animal Control</u> | |
| Other Expenses | \$1,000.00 |
| Other Expenses – Contracts | \$2,500.00 |
| <u>Recreation Services and Programs</u> | |
| Salaries and Wages | \$10,000.00 |
| Other Expenses | \$7,000.00 |
| Other Expenses – Project Graduation | \$300.00 |
| Other Expenses – Memorial Day | \$500.00 |
| Other Expenses – Senior Citizen Center | \$500.00 |
| Other Expenses – Senior Dinner Dance | \$300.00 |
| Other Expenses – Community Projects and Activities | \$1,000.00 |
| Other Expenses – Summer Programs | 200.00 |
| <u>Municipal Court</u> | |
| Salaries and Wages | \$25,000.00 |
| Salaries and Wages – Special Court Session | \$1,000.00 |
| Other Expenses | \$3,000.00 |
| <u>Code Enforcement and Administration</u> | |
| Salaries and Wages – Division of Engineering | \$19,000.00 |
| Other Expenses | \$500.00 |
| Salaries and Wages – Construction Code Official | \$20,000.00 |
| Other Expenses | \$500.00 |
| Salaries and Wages – Plumbing Sub-Code Official | \$5,000.00 |
| Other Expenses | \$500.00 |
| Salaries and Wages – Fire Sub-Code Official | \$1,000.00 |
| Other Expenses | \$500.00 |
| <u>Department of Inspection</u> | |
| Salaries and Wages | \$10,000.00 |
| Other Expenses | \$1,000.00 |
| <u>Utility</u> | |
| Electricity | \$40,000.00 |
| Street Lighting | \$50,000.00 |
| Telephone | \$20,000.00 |
| Gasoline | \$20,000.00 |
| <u>Dumping Fees</u> | |
| Other Expenses | \$15,000.00 |
| <u>Statutory Expenditures</u> | |
| Public Employees Retirement System | \$100,000.00 |
| Social Security System | \$50,000.00 |
| Police and Fire Retirement System | \$100,000.00 |
| Local Firemen’s Pension Fund | \$1,200.00 |
| LOSAP – Fire | \$5,000.00 |
| LOSAP – Ambulance | \$5,000.00 |

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| <u>Municipal Public Library</u> | |
| Salaries and Wages | \$100,000.00 |
| Other Expenses | \$75,000.00 |

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| <u>Sewer Processing and Disposal</u> | |
| Other Expenses – PVSC | \$100,000.00 |
| Other Expenses – Lodi | \$2,500.00 |

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| <u>Garbage and Trash Removal Tonnage Tax</u> | |
| Other Expenses | \$1,000.00 |

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| <u>Capital Improvement Fund</u> | |
| Capital Outlay | \$50,000.00 |

TOTAL CURRENT FUND OPERATIONS **\$3,862,019.00**

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| <u>Municipal Debt Service</u> | |
| Payment of Bond Principal | \$250,000.00 |
| Interest on Bonds | \$160,000.00 |
| Payment of BAN & Capital Notes | \$30,000.00 |
| Interest on Notes – BANs | \$2,500.00 |
| NJEIT Trust Loan – Principal | \$15,000.00 |
| NJEIT Trust Loan – Interest | \$5,000.00 |

Total Current Fund Appropriations **\$4,324,519.00**

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| <u>Water Operations</u> | |
| Salaries and Wages | \$50,000.00 |
| Salaries and Wages - Overtime | \$5,000.00 |
| Group Insurance | \$5,000.00 |
| Other Expenses | \$6,000.00 |
| Bulk Water Purchase (United Water) | \$200,000.00 |
| Bulk Water Purchase (Garfield) | \$5,000.00 |
| Fire Hydrant Service (Garfield) | \$1,000.00 |
| Repairs and Maintenance | \$10,000.00 |
| Engineering | \$500.00 |
| Audit | \$1,000.00 |

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| <u>Capital Improvements</u> | |
| Capital Outlay | \$1,000.00 |

| | |
|---------------------------|-------------|
| <u>Debt Services</u> | |
| Payment of Bond Principal | \$10,000.00 |
| Interest on Bonds | \$5,000.00 |

| | |
|-------------------------------------|-------------|
| Statutory Expenditures | |
| Public Employees' Retirement System | \$10,000.00 |
| Social Security System (OASI) | \$5,000.00 |

TOTAL WATER UTILITIES APPROPRIATIONS **\$314,500.00**

Motion: Councilwoman D'Arminio

Second: Councilman Gierek

Roll Call:

Councilman Cimiluca - yes
 Councilwoman D'Arminio - yes
 Councilman Gierek - yes
 Councilman Accomando - yes
 Council President Mazzer - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 118-20

WHEREAS, the Administration approves an inordinate amount of purchases less than \$25.00; and

WHEREAS, the expense of issuing checks to honor these requests is not cost effective; and

WHEREAS, employees are making payments out-of-pocket for these expenditures,

NOW THEREFORE BE IT RESOLVED that a petty cash fund be established for \$200.00 and whose custodian will be Peter Lo Dico, Township Clerk/Business Administrator.

Motion: Councilman D'Arminio

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes

Councilwoman D'Arminio - yes

Councilman Gierak - yes

Councilman Accomando - yes

Council President Mazzer - yes

Mayor White Administered the Oath of Office to Ms. Nancy Murray as Zoning Board Member.

MAYOR'S APPOINTMENTS

TOWNSHIP OF SADDLE BROOK

MAYOR'S APPOINTMENT

APPOINTMENT OF LIBRARY BOARD MEMBER

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

JAMES MC GINNIS

As Library Board Trustee, for a term of five years, effective January 1, 2018 and which shall expire on December 31, 2022.

I request that the Council give their advice and consent on this appointment.

TOWNSHIP OF SADDLE BROOK

MAYOR'S APPOINTMENT

APPOINTMENT OF LIBRARY BOARD TRUSTEE

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

JOEL TRELLA

As Library Board Trustee, for a term of five years, effective January 1, 2018 and which shall expire on December 31, 2022.

I request that the Council give their advice and consent on this appointment.

Motion to give advice and consent: Councilwoman D'Arminio
Second: Councilman Gierek

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierek - yes
Councilman Accomando - yes
Council President Mazzer - yes

RECEIVE AND FILE THE FOLLOWING APPOINTMENTS:

- 3. EMERGENCY MANAGEMENT COORDINATOR – CHIEF ROBERT KUGLER**
- 4. DEPUTY EMERGENCY MANAGEMENT COORDINATOR – TODD ACCOMANDO**
- 5. DEPUTY EMERGENCY MANAGEMENT COORDINATOR – JOHN TUOHY**
- 6. SPECIAL COUNSEL – TAX APPEAL ATTORNEY – THE CHOI LAW GROUP**
- 7. TOWNSHIP HEALTH BENEFITS/RISK MANAGER – TRINITY BENEFITS, LLC**
- 8. TOWNSHIP INSURANCE CONSULTANT/RISK MANAGER – ALAMO INSURANCE GROUP, INC.**
- 9. TOWNSHIP PLANNER – MASER CONSULTING**
- 10. LABOR ATTORNEY – CHASAN, LAMPARELLO, MALLON & CAPUZZO, PC**
- 11. PLANNING BOARD MEMBER – CLASS II – ANTHONY AMBROGIO**
- 12. PLANNING BOARD MEMBER – LOUIS VERILE**
- 13. PLANNING BOARD MEMBER – 1ST ALTERNATE – DOMINICK MAZZONE**
- 14. ELECTRICAL SUB-CODE OFFICIAL – JOSEPH DYMARCZYK**
- 15. FIRE SUB-CODE OFFICIAL – MICHAEL SEITZ**
- 16. PLUMBING SUB-CODE OFFICIAL – FRANK GIORDANO**
- 17. MAYOR'S YOUTH GROUP LIAISON – THOMAS VAN WINKLE**
- 18. TOWNSHIP HISTORIAN – PETER LO DICO**
- 19. BOARD OF EDUCATION LIAISON – COUNCILMAN DAVID GIEREK**
- 20. COMMUNITY PROJECTS AND ACTIVITIES COMMITTEE:
COUNCILWOMAN KAREN D'ARMINIO – COUNCIL LIAISON
SHANNON ACCOMANDO AND CHRISTINE GENUARIO – CO-CHAIRS**
- 21. TOWNSHIP TREASURER/CFO – RAYMOND CARNEVALE**
- 22. SENIOR CENTER ADVISORY BOARD**
- 23. SPECIAL LAW ENFORCEMENT OFFICERS**

Motion: Councilwoman D'Arminio

Second: Councilman Gierek

Roll Call:

Councilman Cimiluca - yes
Councilwoman D'Arminio - yes
Councilman Gierek - yes
Councilman Accomando - yes
Council President Mazzer - yes

24. SCHOOL CROSSING GUARDS

MAYOR'S APPOINTMENT

APPOINTMENT OF SCHOOL CROSSING GUARDS

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint the following individuals so named in the attached list, as School Marshals in the Township of Saddle Brook, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018. They shall receive their compensation as prescribed by law.

2017 School Crossing Guard Appointments

| | |
|--------------|-----------|
| ABATE | Frances |
| ADRIGNOLA | Clara |
| AHLES* | Melinda |
| BACKES | Angela |
| BERKHOFER | Robert |
| BIRNIE | Samuel |
| BRANTNER* | Robert |
| BYRNES* | Alice |
| CERONE** | Diane |
| COBB | Roberta |
| D'AMBROSIO* | Linda |
| DRUMMOND | Patrick |
| FLECKER, Jr. | Howard |
| FLECKER III* | Howard |
| GENEVARO* | Carol |
| GRANT | Deborah |
| GRILLI* | Lenore |
| JAMESON | Randy |
| KIM* | Hongsun |
| LIGOURI | Raymond |
| LOSINO* | Ella |
| LOSINO* | Jack |
| MANGANO | Salvatore |
| MEYERS* | Patricia |
| MORANDI* | Edward |
| NELSON | Jeanette |
| NICHOLAS* | Bernard |
| PARISI | Richard |
| PAWLAK | Ronald |
| PELLI* | Joseph |
| ROLOFF * | Daniel |
| RONGA | Vincent |
| RUFRANO** | Maryann |
| SCHLOMANN | John |
| SELINKA | Gerald |
| SHELDON | Diane |
| SULICK* | WendyAnn |
| SULLIVAN | Kenneth |
| SWANEY | Daniel |
| TAORMINA* | James |
| TAKACH* | Joseph |
| VANNIGEN | Robert |
| WEBER | Patricia |
| WEBER | Robert |

*Indicates Substitute School Crossing Guard

**Indicates Head School Marshall

Motion: Councilwoman D'Arminio

Second: Councilman Gierak

Roll Call:

Councilman Cimiluca – abstain*
Councilwoman D'Arminio - yes
Councilman Gierak - yes
Councilman Accomando - yes
Council President Mazzer - yes

*Councilman Cimiluca explained he abstained because he has represented some of the crossing guards legally.

MAYOR'S APPOINTMENT

APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

CHIEF ROBERT KUGLER

as Emergency Management Coordinator, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

TODD ACCOMANDO

as Deputy Emergency Management Coordinator, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

JOHN TUOHY

as Deputy Emergency Management Coordinator, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF SPECIAL COUNSEL – TAX APPEAL

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

THE CHOI LAW GROUP, LLC

as Township Special Counsel – Tax Appeal Attorney, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF TOWNSHIP HEALTH BENEFITS RISK MANAGER

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

TRINITY BENEFITS, LLC.

as Township Health Benefits/Risk Manager, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

**APPOINTMENT OF TOWNSHIP INSURANCE CONSULTANT/
RISK MANAGER**

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

ALAMO INSURANCE GROUP, INC.

as Township Insurance Consultant / Risk Manager, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF TOWNSHIP PLANNER

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

MASER CONSULTING, PA

as Township Planner, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF LABOR ATTORNEY

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

CHASAN LAMPARELLO MALLON & CAPPUZZO, PC

as Township Special Counsel, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF PLANNING BOARD MEMBER CLASS II

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

ANTHONY AMBROGIO

as Planning Board Member, Class II, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2017.

MAYOR'S APPOINTMENT

APPOINTMENT OF PLANNING BOARD MEMBER

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

LOUIS VERILE

as Planning Board Member, for a term of four years, effective January 1, 2018 and which shall expire on December 31, 2021.

MAYOR'S APPOINTMENT

APPOINTMENT OF PLANNING BOARD MEMBER

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

DOMINICK MAZZONE

as Planning Board Member, for a term of two years, effective January 1, 2018 and which shall expire on December 31, 2019.

MAYOR'S APPOINTMENT

APPOINTMENT OF ELECTRICAL SUB-CODE INSPECTOR

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

JOSEPH DYMARCZYK

as Electrical Sub-Code Inspector, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF FIRE SUB-CODE OFFICIAL

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

MIKE SEITZ

as Fire Sub-Code Official, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF PLUMBING SUB-CODE INSPECTOR

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

FRANK GIORDANO

as Plumbing Sub-Code Inspector, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF MAYOR'S YOUTH GROUP LIAISON

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

THOMAS VAN WINKLE

as Mayor's Youth Group Liaison, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF TOWNSHIP HISTORIAN

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

PETER LO DICO

as Township Historian, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF BOARD OF EDUCATION LIAISON

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

COUNCILMAN DAVID GIEREK

as Board of Education Liaison, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF COMMUNITY PROJECTS & ACTIVITIES COMMITTEE CO-CHAIRPERSONS

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

**COUNCILWOMAN KAREN D'ARMINIO – COUNCIL LIAISON
SHANNON ACCOMANDO – CO-CHAIR
CHRISTINE GENUARIO – CO-CHAIR**

as Co-Chairpersons for the Community Projects and Activities Committee, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF TOWNSHIP TREASURER/CFO

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

RAYMOND CARNEVALE

as Township Treasurer/CFO, for a term of one year, effective January 1, 2018 and which shall expire on December 31, 2018.

MAYOR'S APPOINTMENT

APPOINTMENT OF SENIOR CENTER ADVISORY BOARD

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint the following individuals to serve on the Senior Center Advisory Board, for a term of one year, effective January 1, 2017 and which shall expire on December 31, 2018. All members shall serve without compensation:

**Rose Paschek
Cecelia Pietras
Lou Lipari
Nancy Gara
Tom Gasior
Vincent Montagna
Karen D'Arminio
Dorothy Sowa
Lorraine Mady
Angie Karcich
Hellen Matalone
Barbara Calderio
Dorothy Szabo
Marie Guttuso**

MAYOR'S APPOINTMENT

APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICERS

In accordance with the provisions of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint the individuals so named below as Class One Special Law Enforcement Officers (aka Special Police Officers) for the Township of Saddle Brook, effective January 1, 2018 for a term of up to one year, which shall expire on December 31, 2018. They shall receive their compensation as prescribed by law.

Special Law Enforcement Officers (Class One)

**DAVID CHONG
RAYMOND E. CURRY
LAWRENCE S. DIBELLO
LAWRENCE DIBELLO, JR.
FRANK GIORDANO
JOSEPH GUERRA
VINCENT W. IOELE
KELLY S. POLICASTRO
JESSICA SANCHEZ
DANIEL S. SONG
MAGDELENA WAPINSKA
VINCENT P. ZAFONTE**

COMMENTS

Councilman Accomando wished everyone a happy and successful New Year. He thanked the Mayor for appointing him Deputy Emergency Management Coordinator and said hopefully we can make some progress this year. He said he enjoyed being the Board of Ed Liaison in the previous year.

Councilman Gierak congratulated all the appointees and committee members and thanked Fire Chief Tom Dickman for all of his hard work this year. He congratulated Chris Sloma as the new Fire Chief and thanked Councilwoman D'Arminio for doing a wonderful job as Council President and congratulated Councilwoman Mazzer as the new Council President. He wished everyone a happy, healthy New Year.

Councilwoman D'Arminio wished everyone a happy, healthy New Year and said she was looking forward to the completion of the concession stand at Veterans' Field which should be done by the end of this month and to the Senior Housing on Caldwell which should be done this year. She said the DPW was out on New Year's Eve on four water main breaks in frigid temperatures. She thanked them for their work. She said at the last meeting we discussed working with our engineer going forward with regard to the traffic complaints on some of the streets and getting those tables or speed humps.

Councilman Cimiluca wished everyone a happy, healthy New Year. He said it's been said before that Saddle Brook is moving forward, and I believe in 2018 you're going to see improvements in Saddle Brook both below ground as we see – we had four water main breaks, and we had them all fixed, and above ground with the paving some roads and some new buildings and speed tables, new signs, things like that, so we're going to make Saddle Brook a better and safer place to live in 2018. We do have a full police department. I know Mr. D'Arminio is smiling back there because he's been pushing for a full TO, but we currently are up to our max of our Table of Organization, so that allows our chief to move around people into positions that he believes they can best serve the public.

Council President Mazzer congratulated the appointees and professionals and thanked all of the employees of the Township that make our jobs much easier up here. She said on Christmas Eve the Fire Department paid a visit to her house and she thanked them for their service. She thanked Chief Dickman for his service and said she looked forward to working with Chief Sloma.

Mayor White wished everyone a happy new year and congratulated all the appointees. He thanked Councilwoman D'Arminio for doing a fabulous job as Council President last year and said he thought they got a lot accomplished, and he thought Council President Mazzer would do an awesome job as well this year. He thanked Chief Dickman and Chief Sloma and assistant Chief Joe Polozotti. He said the DPW had four water main breaks, and they were out all night on Jamros, and they did a fabulous job in really bad conditions. They earned their money, and they're a great bunch. They do a good job. We're going to continue with the progress this year in 2018. I know we're going to move forward and do a lot for the town. I know all of us here – I'm very proud of this Council. I'm proud to work with each and every one of them. They have the right attitude, they want to move the town forward. They have the best interests of the residents at heart and we're going to do a good job, so thank you.

Council President Mazzer asked for a motion to open the meeting to the public.

Motion: Councilman Cimiluca

Second: Councilwoman D'Arminio

Roll Call:

Councilman Cimiluca - yes

Councilwoman D'Arminio - yes

Councilman Gierak - yes

Councilman Accomando - yes

Council President Mazzer - yes

Hearing no one, Council President Mazzer asked for a motion to close the meeting to the public.

Motion: Councilman Cimiluca

Second: Councilwoman D'Arminio

Roll Call:

Councilman Cimiluca - yes

Councilwoman D'Arminio - yes

Councilman Gierak - yes

Councilman Accomando - yes

Council President Mazzer - yes

Mr. Lo Dico commented through the chair that a year ago Councilwoman D'Arminio became Council President and he was concerned because she was going to spend money. He said he enjoyed her year as Council President, we have a good council, we work together well. It's not every Clerk that can say that in every town. I appreciate everyone here. He thanked everyone and said I'm still going to tell Councilwoman D'Arminio that we have no money!

Councilwoman D'Arminio said the feeling is mutual.

Council President Mazzer wished everyone a happy, healthy New Year and asked for a motion to adjourn.

Motion: Councilwoman D'Arminio

Second: Councilman Gierak

Roll Call:

Councilman Cimiluca - yes

Councilwoman D'Arminio - yes

Councilman Gierak - yes

Councilman Accomando - yes

Council President Mazzer - yes

Meeting adjourned at 7:32 PM.

Respectfully submitted,

Peter Lo Dico, R.M.C. CMC
Township Clerk

Approved: February 1, 2018

Florence Mazzer
Council President