

The minutes of the Regular Public Meeting of the Township Council of the Township of Saddle Brook held on November 4, 2021 at 7:00 PM at the Municipal Building, 93 Market Street, Saddle Brook, NJ.

In the absence of Council President D'Arminio, the Township Clerk asked for nominations for Acting Council President.

Councilman Accomando nominated Councilman Cimiluca.
Seconded by Councilwoman Mazzer.

The Township Clerk asked for a motion to appoint Councilman Cimiluca as Acting Council President.

Motion: Councilwoman Mazzer Second: Councilman Accomando

Roll call:

Councilman Cimiluca - yes
Councilman Gierak – yes
Councilman Accomando – yes
Councilwoman Mazzer - yes
Council President D'Arminio – absent

Acting Council President Cimiluca called the meeting to order.

The Township Clerk called the roll:

Councilman Cimiluca – present
Councilman Gierak – present
Councilman Accomando – present
Councilwoman Mazzer – present
Council President D'Arminio – absent

Mayor White – present
Anthony Suarez, Twp. Attorney – present
Mr. Klein – Twp. Engineer – absent

Acting Council President Cimiluca asked everyone to please rise for the salute to the flag and to remain standing in honor of all Veterans as Veteran's Day will be next Thursday.

Acting Council President Cimiluca announced that adequate notice of this meeting has been sent to all Council members by police messenger and to all legal newspapers in accordance with the provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975.

The Township Clerk announced that the public is hereby advised that any statements made during the meeting of the Township Council of the Township of Saddle Brook may not be privileged or protected and that persons or entities who take issue with such comments or are offended by same, may, and have in the past, sought legal redress through the courts.

Any member of the public who addresses the Council speaks for themselves and not for the Council.

Acting Council President Cimiluca asked for a motion to open the meeting to the public.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll call:

Councilman Cimiluca - yes

Councilman Gierak – yes

Councilman Accomando – yes

Councilwoman Mazzer - yes

Council President D'Arminio – absent

Mr. Emil Sudol of Van Luyn Terrace said there are things that were brought up in the past that I want to speak about tonight. I discussed this at the last meeting about possibly getting a dog park in the town. I don't know if any of you people looked into that at all; I just think it's a good idea to do that, and I kind of suggested that little park area by Kern where the jungle gym is. Most of that park is totally not used, and it looks like it would be a great area if it was fenced in, and maybe get some stuff in there for dogs to do, run around, put a cleaning facility so if they do make a mistake there they could clean it up. My neighborhood is just pounded at least twice a day, in the morning and evening when people get home from work, people walking their dogs and making a mess of the neighborhood. All my neighbors have been putting out signs to curb your dog and all that, and it really isn't doing anything. These people really don't have a destination to bring their dogs. I feel if they had a destination, maybe a couple of them around town, they don't have to be gigantic, we already have property available, to look into something like that.

Mr. Sudol continued the other thing I wanted to bring up is Fifth Street. If you're in your car and driving north on Fifth Street to 46, on the left hand side there's commercial buildings. On the right side of the roadway is all houses. Most of the businesses that are there are well-maintained, and the grass is cut neatly, flowers are planted, until you get to the old Amloid site where the weeds are now probably four feet high. The building that is in the back, I don't know what the deal is, it looks like it's abandoned or whatever. If you look at it now, they're starting to spray graffiti all over the front of it. It looks horrible. If you can get your property management people to look into this and get the guy to spruce up that property and get rid of that graffiti because it's – what's next? Are we going to start to get rodents? You're going to get rats and everything else, and if you owned a house on that block, God forbid, your property value has got to be a lot worse, just living across the street from that eyesore. If something was done about it, it would be a great thing. So I just wish that somehow property management could look into this and either fine the guy or do something about getting it cleaned up.

Mr. Sudol said thirdly, and my last complaint about Fifth Street once again, and I brought this up many, many times, is the flooding. During hurricane Ida that we had last month, Fifth Street, Victor, Kern, part of Van Luyn that area got pretty badly flooded out. A few days afterward we noticed the amount of things that people had thrown out, furniture, they got flooded out, hard wood floors were ripped out, a lot of damage. Is there anything that this town can do to get our engineer who is not here to look into alleviating this problem? Maybe by putting a second pipeline in the drainage system, something could be done to help that area out? I've been complaining about this for years and nothing is getting done. I really wish that somehow you people could look into this and do something about it. That's all I've got to say. Happy Thanksgiving.

Acting Council President Cimiluca said on the dog park, my understanding of a dog park would be someplace not for a dog to poop, obviously they will, but for dogs to play. I don't know any town that has multiple dog parks. I think you're looking for a dog pooping station, which I'm not sure about it. I have no problem with a dog park, and I think that we will talk about the potential for a dog park. We may have some places that it might be. I'm not sure if that's the place to have the dog park and the children's park in the same vicinity or as part of the same project, but we may have some land available. I understand the concept of the dog park, and I agree with it.

Acting Council President Cimiluca said the next issue was Fifth Street.

Mr. Sudol said Amlold.

Acting Council President Cimiluca said the Amlold project. I will personally call our property maintenance manager tomorrow morning because if it is – I haven't driven past there, but I know it's been an eyesore for years, and I know we made them put up certain kind of fencing which kind of fell down. It's been there for years. I'm not sure how much is for public consumption, but my understanding is that the owner of that property is close to developing it and making it into something. I don't know if it's for public consumption about what it is, but to clean up that area and it will not be the eyesore that we all know that it is.

Mr. Sudol said not to interrupt but they started with graffiti on the building, and it looks terrible.

Acting Council President Cimiluca said if they do what they may intend to do, you're never going to see that. That's going to be hidden. But the third thing is the flooding. I think we have done a number of things for flooding. We did pile open the drains that go under 46. We spent a lot of money and a lot of time to do that. Certain areas unfortunately - I'm a realist – certain areas get flooded. We see on TV there's cars during certain events, where there's that much rain in that little time, certain areas are going to get flooded. It is a low point. I think the amount of flooding – I call Pete every time we have a heavy rain. I call up and say is anything flooded? And I know a couple years ago, maybe five or ten years ago, it was yeah well Fifth Street and by Zuckerberg's was the first two. Those are kind of like the Bellweather areas. But recently, unless it's an Ida or a nor'easter or something like that, it's been a lot better than it's been.

Mr. Sudol said no it hasn't. It's been worse.

Acting Council President Cimiluca said I know that we have – right now you can't. I disagree with you.

Mr. Sudol said I live there, I see it.

Acting Council President Cimiluca said we have DPW reports coming in and again, we did do a lot to move that drain that was over two administrations that has the drainage behind Amlold going around. Pete would know the particulars of it, but we spent a lot of time and a lot of money to get that, and our numbers show that there's less of the flooding issue. I look on TV. During Ida Fifth Street got flooded, and I look on TV. I don't live on Fifth Street. I'm very sympathetic to the people that live there, but when I'm home at [sic] 6 o'clock news, and I see cars floating down streets in different areas, there are some places that are prone to flooding and sometimes there's nothing that can be done. We do what we can, and we do as much as we can, but there are certain rains – there was the one that was on a hill. It was a hill – how does a hill get flooded? That time when everyone and their mother – listen a tree fell on my house during Ida and crushed my car, the same car I sit in every night to make phone calls. And thank God I wasn't in the car or you wouldn't hear me drone on and on, but during that people on hills got flooded. Cars going down the street, people riding into streets and being blown back. People died. One of our OEM guys watched someone die in Passaic because of it. We're trying to do as much as we can, but sometimes there are storms that if the guy upstairs gives us more than we can handle, that's what's going to happen.

Mr. Sudol said so your answer is no there's nothing that can be done.

Acting Council President Cimiluca said I said that we've done a number of things to try and –

Mr. Sudol said that was years ago. What have you done recently?

Mayor White said on the dog park, I agree that a dog park is something that is a good idea for Saddle Brook. I've been approached by many people. I however think that Kern Place is the wrong place to put one. By putting a dog park there you're eliminating the swings and the playground.

Mr. Sudol commented.

Mayor White said Emil, let me finish.

Acting Council President Cimiluca said it's not a dialogue.

Mr. Sudol said it should be.

Acting Council President Cimiluca said well it's not.

Mayor White said they're using Victor Street ball field now pretty regularly. I see it all the time, when they're playing. You have young parents, they bring their small children over, and they use that park. So they would be upset because they don't want a dog park there, so you know what I just don't think it's the right place, and really your issue, and I told you this personally. We talked about this. Listen, if people are walking their dog, allowing the dog to go poop, we have a pooper scooper law in this town. Call up. Everybody's got a Ring doorbell. I don't know what they're afraid of. The culprit has to be from the area. Why don't we call the police, go there, the police will respond and give them a warning or issue a summons, and it will stop. Like Mr. Cimiluca said, you have a dog park so the dogs can get out and run. It's not necessarily there for them to go to the bathroom, and the other thing too that you're not thinking about is, if you do put a dog park there, somebody's got to clean up after every dog. Somebody, the DPW is going to have to go there on a daily basis and spray it down, otherwise it's going to smell. There's a lot of barking. You're complaining about dogs defecating on your property. We have rules. Let's say we have a dog park, 8 AM until when? Dawn to dusk you're allowed to bring the dog there. I guarantee what's going to happen, and it's in a residential area, you're going to have somebody, they're going to bring their dog there at 6 o'clock in the morning or two dogs, and then they're going to start barking. They're going to wake you up, and then you're going to complain about the dog park. Anyway, personally, a horrible place. Not even a bad place, a horrible place to put a dog park. That's my opinion. I respect your opinion. Respect mine.

Mr. Sudol commented there must be about twenty dogs in my neighborhood. That's a lot, and it's twice a day.

Mayor White said that's the least of the issues. Regarding Amlold, Mr. Cimiluca is right. I know for fact they are going to the Zoning Board soon. They have an application. I can't speak too much about it, but they are going to develop that property. It's been getting worse and worse. I'll be honest with you, I haven't gotten one complaint, not one. You're the only one who complains about how it looks and about the graffiti, and believe me, I get a lot of complaints about things all over town. My secretary, myself – haven't gotten one complaint about how that property looks. Maybe they just expect that it looks that way; they got used to it. I don't know. It's not right. There's weeds all over the place. We need to take care of it and we will. We'll call property maintenance, and they'll go over there, and they'll get it straightened out. I'm sure the owner will. I know he has in the past when we did complain, he cuts everything down and does what he has to do. About the graffiti...

Mr. Sudol said it's big letters.

Mayor White said you can see it from the street?

Mr. Sudol said absolutely.

Mayor White said we can take care of that too. The flooding on Fifth Street, I agree with Mr. Cimiluca. I think he's more right than you are. We have done a lot there. This happens every time. We had Ida, so that's what's in your head. All you're thinking about is all flooding. The flooding didn't happen from Fifth Street. The flooding happened – when we had the flooding there it was flash flooding. It was water saturation. It wasn't that water that just kept going and going and going from Fifth Street all the way down to Kern. I know a friend of mine and yours got flooded. It wasn't from the water from Fifth Street that just keep going and going and going. It was just that there was so much water coming down – four inches of rain in an hour. That never happens.

Mr. Sudol said it happened more than once this year.

Mayor White said some things are beyond our control. Mother Nature – and another thing too – and I know this for a fact because I’ve spoken to the owner or the property manager there at Amlold. They have a plan. That creek in the back that was done. The Sherriff’s Department came and cleaned that whole creek out and made it better. I talked to you about that, and you said it was better.

Mr. Sudol said that was years ago.

Mayor White said that was two years ago.

Mr. Sudol said that’s years ago. Has it been checked on or maintained?

Mayor White said what do you think we should do? Hire a DPW employee just to clean out that creek?

Mr. Sudol said what if they just put another pipeline in from Fifth Street to that creek, wouldn’t that end the problem?

Mayor White said I don’t know. The engineer is not here.

Mr. Sudol said I wish he was.

Mayor White said also the corner there, we cleaned out that sewer which was causing a problem. Remember when it used to bubble up?

Mr. Sudol said yes.

Mayor White said that was done. Sylvan Street before my administration, they did a whole drain all along Sylvan Street which helped. We’re doing what we can. Certain areas are problem areas, and I don’t want to say that we’re not going to do anything because we’re going to keep doing stuff, but what you’re talking about, these are huge undertakings that would cost millions of dollars.

Mr. Sudol said if it will stop millions of dollars in damage...

Mayor White said you were wrong, I’m sorry, when you said it didn’t help. It did help. You’re thinking about Ida. That’s what you’re thinking about.

Mr. Sudol commented, and Acting Council President Cimiluca reminded him that this is not a dialogue.

Mayor White asked did the street flood? Did people get stuck in cars?

Mr. Sudol said yeah. There were cars.

Mayor White said yes, I agree with you. But that’s not property damage. But every time it floods there or rains people aren’t getting flooded. The street gets flooded. It’s different. If every time it rained hard and the street flooded all those homes were getting flooded out, the businesses along there were getting flooded out, it would be a different story. Then we would say okay, we have to do something.

Mr. Sudol commented I just wish we could hear from the engineer, if just by putting another pipeline from Fifth Street to that creek in the back, if that would eliminate the problem.

Acting Council President Cimiluca said we will bring it up to the engineer, but what you’re saying is just putting a pipe, it’s got to go someplace. It’s not that easy to just put a pipe in and that’s going to take all that water. Like the Mayor said, flash floods happen. Unfortunately when you get four inches of rain in an hour, certain areas, especially the low lying areas, are going to get flooded.

Hearing no one else, Council President D’Arminio asked for a motion to close the public hearing and close the meeting to the public.

Motion: Councilwoman Mazzer

Second: Councilman Gierek

Roll call:

Councilman Cimiluca - yes

Councilman Gierek – yes

Councilman Accomando – yes

Councilwoman Mazzer - yes

Council President D'Arminio – absent

COMMENTS

Mayor White read a proclamation recognizing November as Family Court Awareness Month.

WHEREAS, the organizations “One Mom’s Battle” and “The Family Court Awareness Committee” share a mission, to raise awareness of the importance of a having a family court system that prioritizes children’s safety; and

WHEREAS, in 2020 some of the United States top advocates in the family court system, joined forces in a united effort to shine a light on the one the most important branches of our judicial system; and

WHEREAS, the organizations work hard to improve the family court system by; helping educate court professionals, instruct training on domestic violence, recognize signs of childhood trauma, and post separation abuse awareness; and

NOW, THEREFORE, on this 4th day of November 2021, I Robert D. White, Mayor of the Township of Saddle Brook wish to recognize and honor the 100+ children, who lost their lives at the hands of a parent, after a custody court rejected the other parent’s plea for protection, and do hereby proclaim November as Family Court Awareness Month.

Regarding COVID, Mayor White said 77.7% of individuals 12 and over have received at least one shot nationally. In NJ over 87% of those eligible have received at least one dose. The seven-day national average for new cases is now 23% from the previous week. New Jersey seven-day average is down 26% from the previous week, and the seven-day average of death is level. Hospitalizations are down 11% from the previous week. Last week in Saddle Brook we had 11 cases, which has been about average over the last two months, which is very good considering what it was in the past.

The Mayor urged residents to do their part to slow the spread by getting vaccinated saying vaccination is the only way to stop the spread of this virus.

He noted the Pfizer vaccine has been approved for children 5 to 11, and the first shots were given yesterday in Bergen County. Booster shots are available for those 65 and over or long term care patients, or those have underlying medical conditions or at increased risk of exposure. He directed residents to the state website [covid19nj.gov](https://www.covid19nj.gov) for more information and noted the state vaccine hotline is 855-568-0545 from 8 AM to 8 PM daily.

Mayor White said we are making significant progress on the municipal building. We have a whole crew working on site now. There is a dedicated section of descriptions of the work being done on our township website, [saddlebrooknj.us](https://www.saddlebrooknj.us). The steel for the second floor was put in; the rough plumbing in the floors was inspected and covered up, so that’s all done, and we’re moving along quite well.

The Mayor noted we have bond ordinances for the police radio communication system, sewer upgrades, maintenance and repair of pump stations and the force main, and we are replacing the water main on Hobson Avenue. Replacement of water main hookups on Midland Avenue between President Street and Outwater Lane is also going to be done soon. We've been notified by the state that we are receiving \$215,000 funding in a municipal aid grant by the New Jersey Department of Transportation to pave Cambridge Avenue. That will probably be done next year. The Township is now online with payments for taxes. You can go to the town website and we will soon have online payments for water bills as well. We are working on that, and it should be done shortly.

Mayor White said we had a lot of events in October. The Senior Halloween party at the VFW was a nice event. He thanked the restaurants who donated including Frank's Pizza, the Golden Pub and Mucci's Deli and thanked Council President Karen D'Arminio, senior director Joe Lecce, Christine Genuario, Sandy Goodwin, Harry Rofofsky and our photographer Thomas Van Winkle for all of their help.

The Mayor noted Trunk or Treat was held in the parking lot of the new municipal building. It was very well attended. He thanked all the volunteers who decorated their vehicles and thanked the Projects and Activities Committee, especially Karen D'Arminio, Todd Accomando, Shannon Accomando, and Christine Genuario for helping out along with members of the Mayor's Youth Group and Thomas Van Winkle and the police department and the DPW. He thanked all the contestants in this year's Halloween Decorating Contest, Christine Genuario, Thomas Van Winkle and members of the Mayor's Youth Group and said all these events can be found on our town Facebook page and website. Also some of the events are videotaped and can be viewed on Our Town TV, Channel 77 Cablevision and Channel 38 Verizon.

He noted Mr. Van Winkle wanted to be here tonight but asked him to read an update on the Mayor's Youth Group. He said Mr. Van Winkle thanked all the volunteers for their help at the Halloween events, and he announced the winners of the Halloween Decorating Contest were 76 Oxford, 1st place; 52 Coger, 2nd place; and 48 Ackerman 3rd place. He congratulated the winners and thanked everyone who entered the contest and said everyone did a spectacular job with the decorations. He apologized to the resident of 48 Ackerman for photographing the wrong house initially. All photos can be found on the Youth Group Facebook page. The Mayor's Youth Group will meet again on Saturday, November 20th at 10:30 AM at Town Hall and will discuss their participation in the Township Christmas Holiday activities. All residents in grades 4 to 12 are welcome to join.

Mayor White noted Thursday, November 11th is Veterans' day. Municipal offices are closed; grass and leaves from section 4 will be picked up on the next day on Friday, November 12th. Upcoming events include the Tree Lighting Ceremony on Friday, November 26th – the day after Thanksgiving in the parking lot of the new municipal complex starting at 6 PM. We are not having a party afterwards this year; it's just going to be the tree lighting and some light refreshments afterwards.

The Mayor congratulated the winners of the Board of Education election, Regina Barrale, Victoria Torbic and Hayley Traverso and thanked Mr. Lo Dico and all the book workers who put in a long day and did a great job with elections. He concluded by wishing everyone a Happy Thanksgiving.

Councilman Accomando thanked everyone who showed up to Trunk or Treat, volunteer or resident. He said it was easily attended by over a thousand people. He commended the police department for their involvement and concluded by saying Happy Veterans' Day, Happy Thanksgiving and Happy Birthday to his wife. He congratulated the school board winners as well and wished them the best of luck.

Councilman Gierek thanked Mayor White for giving the flood committee update last month. He said they are looking to have another meeting before the end of the year, most likely in December at some point. He thanked all the volunteers for Trunk or Treat and said it was a huge success. He congratulated the Board of Education members and wished them luck. He concluded by wishing everyone Happy Thanksgiving.

Councilwoman Mazzer congratulated the Board of Ed members, including those who did not win and said Trunk or Treat was a fun day. She wished everyone Happy Veterans' Day and Happy Thanksgiving.

Acting Council President Cimiluca said the Mayor had mentioned November 11th is Veterans' Day, so that would be 11/11 at 11 AM the VFW will be holding a ceremony at the VFW Circle on Saddle River Road at the intersection of Leswing. He encouraged everyone to attend.

He said the municipal complex is coming along, and for those who went there you can see that that the complex is in is a good area. We're able to fit everybody in there, and whenever you're building something the number one concern seems to be - we have a member of the Zoning Board here, and I know that the number one concern when you're doing zoning is parking, and one of the things that we have in abundance there is parking. So it was good to have a spot where we could do that. Thanks to everyone, all the volunteers and the participants. We talked earlier at the meeting before this one about the park, and again we didn't forget about the park. We are working with our county representatives to try and get it fixed up as much as possible. We even talked about potentially to avoid flooding events, to see if we can do something and get them to – when we know that something is going to happen to lower the lake. We're thinking even if you lower the lake by a foot or two it's got to be hundreds of thousands or millions of gallons that can be absorbed, and if it's on its way from the river to Saddle River Road and the houses there. Hopefully, it will be able to take that, so we are going to contact the county in order to see if that is feasible. We know that there are valves there, but the valves probably haven't been touched in 50 or 60 years, so we need to see what is involved in that. But we are working on that.

He congratulated the victors in the election, expressed condolences to those who didn't win and thanked them for running and getting involved in government, saying serving the people is a great honor and a privilege. He congratulated the County Commissioners, assembly people and senators and mentioned Richard Garcia who ran for senate and Gerry Taylor ran for assembly. He congratulated the new school board members and said we are here for you on the council. Tonight we have a resolution for the SLEOs, the special law enforcement officers that the town is providing for our students for the board, so we're here, especially to those that are getting on that are new. We'd like to work in conjunction with you. Mr. Gierak, former Board of Ed trustee, is our liaison, so we're more than happy to discuss things. I feel, and I'm sure it's echoed by my colleagues here, that we try and do as much as we can to assist the Board of Ed. We are technically two separate entities, but we all work for the same goal and that is for the citizens, the taxpayers and the children of our town. So don't be afraid to call on us.

*** ORDINANCES**

1. ORDINANCE #1710-21 – FINAL READING AN ORDINANCE AMENDING CHAPTER 203 ENTITLED “WATER” OF THE CODE OF THE TOWNSHIP OF SADDLE BROOK REGARDING CERTAIN FEES CHARGED BY THE TOWNSHIP OF SADDLE BROOK, COUNTY OF BERGEN, STATE OF NEW JERSEY

The Council President announced that a motion is in order that the Township Clerk proceed to give same ordinance a second reading.

Motion: Councilwoman Mazzer

Second: Councilman Gierak

Roll call:

Councilman Cimiluca - yes

Councilman Gierak – yes

Councilman Accomando – yes

Councilwoman Mazzer - yes

Council President D'Arminio – absent

The Township Clerk then reads the Ordinance by title on second reading:

**AN ORDINANCE AMENDING CHAPTER 203 ENTITLED
“WATER” OF THE CODE OF THE TOWNSHIP OF SADDLE
BROOK REGARDING CERTAIN FEES CHARGED BY THE
TOWNSHIP OF SADDLE BROOK, COUNTY OF BERGEN,
STATE OF NEW JERSEY**

The Council President announced that the motion was in order and that the Public Hearing on this ordinance be opened.

Motion: Councilwoman Mazzer Second: Councilman Accomando

Roll call:

Councilman Cimiluca - yes
Councilman Gierek – yes
Councilman Accomando – yes
Councilwoman Mazzer - yes
Council President D’Arminio – absent

Hearing no one, the Council President announced that the motion was in order and that the Public Hearing on this ordinance be closed.

Motion: Councilwoman Mazzer Second: Councilman Gierek

Roll call:

Councilman Cimiluca - yes
Councilman Gierek – yes
Councilman Accomando – yes
Councilwoman Mazzer - yes
Council President D’Arminio – absent

CR# 1121-193

BE IT RESOLVED by the Township Council of the Township of Saddle Brook that the ordinance entitled: **AN ORDINANCE AMENDING CHAPTER 203 ENTITLED “WATER” OF THE CODE OF THE TOWNSHIP OF SADDLE BROOK REGARDING CERTAIN FEES CHARGED BY THE TOWNSHIP OF SADDLE BROOK, COUNTY OF BERGEN, STATE OF NEW JERSEY**

does now pass on second and final reading and that the Township Clerk be directed to advertise said ordinance or Title thereof, in the press, together with a notice of the date of passage of said ordinance according to law.

Motion: Councilwoman Mazzer Second: Councilman Accomando

Roll call:

Councilman Cimiluca - yes
Councilman Gierek – yes
Councilman Accomando – yes
Councilwoman Mazzer - yes
Council President D’Arminio – absent

Acting Council President Cimiluca noted the above ordinance was to bond for water meters.

**2. ORDINANCE #1711-21 – FIRST READING
BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY IN, BY AND FOR THE WATER UTILITY OF THE TOWNSHIP OF SADDLE BROOK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$780,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

The Council President announced that the next order of business is the introduction of **BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY IN, BY AND FOR THE WATER UTILITY OF THE TOWNSHIP OF SADDLE BROOK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$780,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

The Council President directed the Township Clerk to read the resolution regarding passage and adoption on first reading.

Motion: Councilman Accomando

Second: Councilwoman Mazzer

Roll call:

Councilman Cimiluca - yes

Councilman Gierak – yes

Councilman Accomando – yes

Councilwoman Mazzer - yes

Council President D'Arminio – absent

CR# 1121-194

Be it resolved by the Township Council of the Township of Saddle Brook that a **BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY IN, BY AND FOR THE WATER UTILITY OF THE TOWNSHIP OF SADDLE BROOK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$780,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

heretofore passed on first reading, be further considered for final passage at a meeting to be held on the 2nd day of December, 2021 at 7:00 PM, or as soon thereafter as the matter can be reached at the Municipal Building, 93 Market Street and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance according to law, with a notice of its introduction and passage on first reading and of a time and place when and where said ordinance will be further considered for final passage.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll call:

Councilman Cimiluca - yes

Councilman Gierek – yes

Councilman Accomando – yes

Councilwoman Mazzer - yes

Council President D'Arminio – absent

**3. ORDINANCE #1712-21 – FIRST READING
BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF
VARIOUS SANITARY SEWER SYSTEM IMPROVEMENTS IN, BY
AND FOR THE TOWNSHIP OF SADDLE BROOK, IN THE
COUNTY OF BERGEN, STATE OF NEW JERSEY, TO
APPROPRIATE THE SUM OF \$475,000 TO PAY THE COST
THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE
ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION
AND TO PROVIDE FOR THE ISSUANCE OF BOND
ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF
SUCH BONDS.**

The Council President announced that the next order of business is the introduction of **BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS SANITARY SEWER SYSTEM IMPROVEMENTS IN, BY AND FOR THE TOWNSHIP OF SADDLE BROOK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$475,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

The Council President directed the Township Clerk to read the resolution regarding passage and adoption on first reading.

Motion: Councilman Accomando

Second: Councilman Gierek

Roll call:

Councilman Cimiluca - yes

Councilman Gierek – yes

Councilman Accomando – yes

Councilwoman Mazzer - yes

Council President D'Arminio – absent

CR# 1121-195

Be it resolved by the Township Council of the Township of Saddle Brook that **BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS SANITARY SEWER SYSTEM IMPROVEMENTS IN, BY AND FOR THE TOWNSHIP OF SADDLE BROOK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$475,000 TO PAY THE COST THEREOF, TO MAKE A DOWN**

PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

heretofore passed on first reading, be further considered for final passage at a meeting to be held on the 2nd day of December, 2021 at 7:00 PM, or as soon thereafter as the matter can be reached at the Municipal Building, 93 Market Street and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance according to law, with a notice of its introduction and passage on first reading and of a time and place when and where said ordinance will be further considered for final passage.

Motion: Councilman Accomando

Second: Councilman Gierek

Roll call:

Councilman Cimiluca - yes

Councilman Gierek – yes

Councilman Accomando – yes

Councilwoman Mazzer - yes

Council President D'Arminio – absent

4. ORDINANCE #1713-21 – FIRST READING

BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF A NEW POLICE COMMUNICATIONS SYSTEM IN, BY AND FOR THE TOWNSHIP OF SADDLE BROOK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$580,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

The Council President announced that the next order of business is the introduction of **BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF A NEW POLICE COMMUNICATIONS SYSTEM IN, BY AND FOR THE TOWNSHIP OF SADDLE BROOK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$580,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

The Council President directed the Township Clerk to read the resolution regarding passage and adoption on first reading.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll call:

Councilman Cimiluca - yes

Councilman Gierek – yes

Councilman Accomando – yes

Councilwoman Mazzer - yes

Council President D'Arminio – absent

CR# 1121-196

Be it resolved by the Township Council of the Township of Saddle Brook that **BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF A NEW POLICE COMMUNICATIONS SYSTEM IN, BY AND FOR THE TOWNSHIP OF SADDLE BROOK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$580,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

heretofore passed on first reading, be further considered for final passage at a meeting to be held on the 2nd day of December, 2021 at 7:00 PM, or as soon thereafter as the matter can be reached at the Municipal Building, 93 Market Street and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance according to law, with a notice of its introduction and passage on first reading and of a time and place when and where said ordinance will be further considered for final passage.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll call:

Councilman Cimiluca - yes

Councilman Gierak – yes

Councilman Accomando – yes

Councilwoman Mazzer - yes

Council President D'Arminio – absent

All items listed with an asterisk (*) are considered routine and non-controversial by the Township Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so requests it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies adoption of all resolutions, receive and file letters, correspondence, reports and approval of minutes and applications.

Motion: Councilman Gierak

Second: Councilman Accomando

Roll call:

Councilman Cimiluca - yes

Councilman Gierak – yes

Councilman Accomando – yes

Councilwoman Mazzer - yes

Council President D'Arminio – absent

MINUTES

The minutes of the October 7, 2021 meeting are not part of the consent agenda.

1. October 7, 2021 – Regular Public Meeting

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll call:

Councilman Cimiluca - abstain

Councilman Gierak – abstain

Councilman Accomando – yes

Councilwoman Mazzer - yes

Council President D'Arminio – absent

2. October 27, 2021 – Special Public Meeting

*** RESOLUTIONS**

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 1121-197

WHEREAS, the Township of Saddle Brook and the Saddle Brook Board of Education wish to enter into an agreement for the SLEO (Special Law Enforcement Officer); and

WHEREAS, the agreement as prepared by the Board of Education, will be reviewed by the Township Attorney prior to execution by the Township,

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Saddle Brook that upon review and approval of the Township Attorney, the Mayor is hereby authorized to sign said agreement with the Saddle Brook Board of Education.

Motion: Councilman Gierek

Second: Councilman Accomando

Roll Call:

- Councilman Cimiluca - yes
- Councilman Gierek - yes
- Councilman Accomando - yes
- Councilwoman Mazzer - yes
- Council President D'Arminio - absent

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

**AUTHORIZING BUDGET TRANSFERS
FOR FISCAL YEAR 2021 APPROPRIATIONS**

CR# 1121-198

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two (2) months of the fiscal year and the first three months of the new year, when it has been determined that it is necessary to expend for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfil the purpose of such an appropriation.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Saddle Brook, County of Bergen, State of New Jersey, that the Chief Financial Officer be and hereby is authorized to make transfers among the Fiscal Year 2021 budget as follows:

<u>Current</u>	<u>Transfer To</u>	<u>Transfer From</u>
Police S&W - Overtime	\$75,000	
Police – Other Expenses	\$15,000	
DPW Street Services S&W – Overtime	\$20,000	
Police S&W		\$90,000
DPW Sewers S&W		\$20,000
	\$110,000	\$110,000

Motion: Councilman Gierak

Second: Councilman Accomando

Roll Call:

- Councilman Cimiluca - yes
- Councilman Gierak - yes
- Councilman Accomando - yes
- Councilwoman Mazzer - yes
- Council President D'Arminio - absent

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 1121-199

WHEREAS, Garden State Organically Grown Corp., is a New Jersey based corporation and is seeking a cannabis cultivation facility license in New Jersey; and

WHEREAS, the members of the Township Council have met with representatives from Garden State Organically Grown Corp., and are impressed with the team they have assembled, their business plan and their ability to fund and operate their venture of a cannabis cultivation facility in Saddle Brook; and

WHEREAS, the Township Council believes that the company and their corporation would be a good fit for the municipality; and

WHEREAS, the Township has made revisions to the Zoning Ordinance and some of those revisions specifically permit, as a 'use' a cannabis cultivation facility; and

WHEREAS, the Township has recently decided to regulate cannabis related issues, however, nothing in the recent ordinance would prevent Garden State Organically Grown Corp. from legally operating within the Township,

NOW THEREFORE BE IT RESOLVED, that the Township hereby supports the granting of the license sought by Garden State Organically Grown Corp., permitting the operation of a cannabis cultivation facility within the boundaries of the Township of Saddle Brook, subject to the Township's zoning requirements relating to such a business.

Motion: Councilman Gierak

Second: Councilman Accomando

Roll Call:

- Councilman Cimiluca - yes
- Councilman Gierak - yes
- Councilman Accomando - yes
- Councilwoman Mazzer - yes
- Council President D'Arminio - absent

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 1121-200

WHEREAS, AJM Contractors was awarded a contract in the amount of \$263,114.50 for 2021 Road Improvement Program, Phase I; and

WHEREAS, Richard G. Arango, Twp. Engineer, during the course of the work being performed by AJM Contractors recommended Change Order #1; \$24,718.14 for addition of extra items; and

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Saddle Brook that it hereby approves Change Order #1 for AJM Contractors for a total amount of \$24,718.54, a total contract amount of \$287,832.64 providing funds are available.

Motion: Councilman Gierek

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilman Gierek - yes
Councilman Accomando - yes
Councilwoman Mazzer - yes
Council President D'Arminio - absent

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 1121-201

BE IT RESOLVED by the Township Council of the Township of Saddle Brook that the following requisition(s) submitted to the Township Council for purchases over \$2,500.00 be approved providing funds are available:

<u>DEPARTMENT</u>	<u>COMPANY</u>	<u>ITEM</u>	<u>AMOUNT</u>
DPW-SEWER	MUNICIPAL MAINT CO.	CLEAN WET WELL	\$8,015.00
FIRE-BOND ORD	MID-ATLANTIC RESCUE	2 BOATS	\$28,055.62
FIRE-BOND ORD	MOTOROLA SOLUTIONS	RADIO & EQUIP	\$32,586.00
FIRE	BASCOM TURNER INSTR	GAS DETECTOR	\$2,840.00
POLICE	MALL CHEVROLET	TAHOE	\$40,690.55

Motion: Councilman Gierek

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilman Gierek - yes
Councilman Accomando - yes
Councilwoman Mazzer - yes
Council President D'Arminio - absent

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 1121-202

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "State Pay to Play" Law, enacted by the New Jersey State Legislature shall become effective; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that had made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c. 83 (c. 19.44A-1 et seq. to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such a contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such a contract is awarded unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44-20.1 et seq.; and

WHEREAS, a "fair and open process" constitute the following: (1) public advertisement of a Request for Proposals ("RFP") with ten (10) calendar days' notice prior to the receipt of responses to the "RFP"); (2) award of contract under a process that provides

for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established in writing by the municipality prior to the solicitation of qualifications; and (4) the municipality shall publicly open and announce the qualifications when awarded; and

WHEREAS, it has become necessary for the Township of Saddle Brook (“the Township”) to engage legal and financial professionals and to engage the services of other individuals for extraordinary unspecifiable services by a “fair and open process” pursuant to N.J.S.A. 19:44A-20.1 et seq.

NOW THEREFORE BE IT RESOLVED, by the Township of Saddle Brook, County of Bergen and State of New Jersey that RFPs for professional services for the following professional services for the Township are hereby authorized:

- (1) Bond Counsel
- (2) Auditor
- (3) Tax Appeal Attorney
- (4) Health Risk Manager
- (5) Labor Attorney
- (6) Insurance Consultant
- (7) Township Planner
- (8) Grant Writer

BE IT FURTHER RESOLVED, that all of the RFPs for the professional services and extraordinary unspecifiable services as set forth hereinafter shall be prepared and published in accordance with N.J.S.A. 19:44A-20.1 et seq., and all submissions in response shall be evaluated on the basis of the most advantageous submission, all factors considered, including but not limited to:

- (1) Experience and reputation in the field;
- (2) Knowledge of the Township and subject matter to be addressed under the contract;
- (3) Availability to accommodate any required meeting of the Township or Township Agency
- (4) Any other factors demonstrated to be in the best interest of the Township of Township Agency

BE IT FURTHER RESOLVED that the Township Clerk is directed to public notices of RFPs for the professional services and extraordinary unspecifiable services enumerated above, in a newspaper circulated in the Township of Saddle Brook by November 18, 2021. The notice of RFPs shall include the following:

- (1) A description of the requested professional or extraordinary unspecified service for which the RFP is made;
- (2) A statement that Qualifications must be submitted by 10:00 A.M. on December 8, 2021;
- (3) A statement that the RFPs are being made by the Township
- (4) The address and phone number of the Township Clerk’s office and a statement that applicants may obtain the RFP document from the Clerk’s office;
- (5) A statement that the RFP is being made through a fair and open process in accordance with N.J.S.A. 19:44A-20.1 et seq.,

BE IT FURTHER RESOLVED that the Township Council has determined that the terms of this resolution constitute a fair and open process as to all positions included herein.

Motion: Councilman Gierek

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilman Gierek - yes
Councilman Accomando - yes
Councilwoman Mazzer - yes
Council President D’Arminio - absent

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 1121-203

BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF SADDLE BROOK, COUNTY OF BERGEN, STATE OF NEW JERSEY THAT THE PROPER WARRANTS BE DRAWN AND THAT THE ATTACHED BILLS, WITH THE EXCEPTION OF THOSE BILLS NOT APPROVED BY A MAJORITY OF THE COUNCIL, BE PAID TOTALING **\$3,589.00** PROVIDING FUNDS ARE AVAILABLE AND ALL BILLS SUBMITTED COMPLY WITH N.J.S.A. 40A: 11-1 ET. SEQ AND ANY OTHER APPROPRIATE STATUTES.

THESE ARE THE BILLS PAID THROUGH OFF LINE CHECKS

Motion: Councilman Gierek

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilman Gierek - yes
Councilman Accomando - yes
Councilwoman Mazzer - yes
Council President D'Arminio - absent

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 1121-204

BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF SADDLE BROOK, COUNTY OF BERGEN, STATE OF NEW JERSEY THAT THE PROPER WARRANTS BE DRAWN AND THAT THE ATTACHED BILLS, WITH THE EXCEPTION OF THOSE BILLS NOT APPROVED BY A MAJORITY OF THE COUNCIL, BE PAID TOTALING **\$6,177,811.47** PROVIDING FUNDS ARE AVAILABLE AND ALL BILLS SUBMITTED COMPLY WITH N.J.S.A. 40A: 11-1 ET. SEQ AND ANY OTHER APPROPRIATE STATUTES.

Motion: Councilman Gierek

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilman Gierek - yes
Councilman Accomando - yes
Councilwoman Mazzer - yes
Council President D'Arminio - absent

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 1121-205

WHEREAS, the NJ Department of Environmental Protection required an easement between Block 801, Lots 5.02 and 5.03 and (55 Mayhill Street) and Block 801, Lot 6 requiring certain information to be recorded with the Bergen County Clerk.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Saddle Brook that it hereby agrees to enter into said easement agreement between the Township of Saddle Brook and Joseph L. Muscarelle, LLC, Essex St. @ Route 17, Maywood, NJ 07607 and authorizes the Mayor to sign said agreement.

Motion: Councilman Gierek

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilman Gierak - yes
Councilman Accomando - yes
Councilwoman Mazzer - yes
Council President D'Arminio - absent

*** CORRESPONDENCE**

1. James Tedesco, County Executive Re: Handicapped Accessible Improvements to borough Hall Phase II

To: Mayor White Date: October 1, 2021

I'm delighted to inform you that your application for FY2021 funding from the Bergen County Division of Community Development has been approved.

We look forward to working with you as a sub-grantee for the following project:

Handicapped Accessible Improvements to Borough Hall Phase II \$156,644

Laura Salandra, a contract administrator with the Division of Community Development, has been assigned to work with you in executing this project through to completion. Please expect to hear from Laura in the next month or so to review the sub-grant implementation process and begin first steps.

Should you have any questions before that time, please feel free to contact Rob Esposito, Director of the Division of Community Development, at (201) 336-7201 or resposito@co.bergen.nj.us.

The Division of Community Development's partnership with the county's 70 municipalities and scores of nonprofit agencies over the years had resulted in a wide range of significant quality of life improvements to the benefit of Bergen residents. I couldn't be more pleased that you are part of our continuing effort to make Bergen County the very best it can be.

2. Robert Klein, PE Re: Albany Street 2020 CDBG Change Order No. 1, Final & Pay Certificate No. 1 Final
Remington Vernick Engineers

To: Peter Lo Dico, Twp. Clerk Date: October 1, 2021

Enclosed please find Payment Request No. 1 Final, Change Order No. 1 Final, and two (2) year Maintenance Bond No. 800097527 from Frank Macchione Construction for work performed on the above referenced project. Remington & Vernick Engineers has reviewed the certificate with the contractor and agree with the payment noted.

Therefore, we recommend the following that payment be made to **Frank Macchione Construction** in the amount of **\$201,562.70** for Certificate No. 1 Final.

Should you have any questions, please feel free to call our offices at (201) 624-2137.

3. Mayor White Re: Mayor's Appointment

RVE will respond to questions from bidders, prepare addenda if required for clarification, review and evaluate bid proposals, prepare a recommendation for award and generate contracts. Due to the nature of the work, no pre-bid meeting is proposed.

Phase 2 – I-Bank Support

It is our understanding that the Township may wish to apply for funding for this project through the NJDEP’s I-Bank funding source. Since it is unknown whether there will be funds available for this project, we will only perform services in this phase if funding opportunities exist and will evaluate and advise the Township at the appropriate time. Below are the documents typically required.

- A Project Report / Facilities Plan outlining the desired project and identifying the most cost-effective method of achieving the project goals
- A Level 1 (lowest level) Environmental Assessment of the Project Area
- A Plan for use of Socially and Economically Disadvantaged (SED) contractors and suppliers for the project as directed by the State Office of Economic Opportunity (OEO)
- Plans and Specifications as developed as part of Phase 1
- Application forms and supporting data for the NJIB program

Under this phase, RVE will perform the following services:

1. Prepare the documents listed above and submit to the NJDEP under the I-Bank’s online portal (H2Loans).
2. Participate in a pre-application meeting with I-Bank personnel to discuss the project and funding needs.
3. Respond to NJDEP/OEO questions and/or comments regarding the application.
4. Assist the Township with the preparation of financial documents and bond ordinances related to the I-Bank application.
5. Obtaining Authorization to Advertise the Contract(s) from OEO

Phase 3: Construction Administration Phase Services

Work under this phase of the contract includes the following:

- Attend project pre-construction meeting. Prepare and distribute meeting notes.
- Provide construction observation services during the construction phase of the project. Observation will be full-time during installation of the water main, and part-time for all other work. Prepare daily inspection reports.

- Provide contract administration services including response to Contractor Requests for Information (RFI’s), Shop Drawing submittals, and processing of change orders and payment requests.

PROJECT COST

The anticipated project cost(s) are detailed as follows:

A.	Estimated Construction Cost	\$ 257,000.00
B.	Engineering Design Services	\$ 19,000.00
C.	I-Bank Funding Support	\$ 10,000.00
D.	<u>Construction Administration</u>	<u>\$ 19,000.00</u>
	GRAND TOTAL PROJECT COST	\$ 305,000.00

COST OF SERVICES

Remington and Vernick Engineers will perform the services outlined herein on a time and material basis with a maximum cost not to exceed **\$48,000.00** which includes items B, C, and D above. This cost does not include:

- *Permit application fees (to be paid directly by the Township)*
- *Updating Township mapping to reflect the piping changes*

We await your written authorization to begin preparation of the required documents for bidding.

We trust the information provided meets your requirements for this project. Should you have any questions, comments, or require additional information, please feel free to contact the undersigned at our Secaucus office.

6. Mayor White

Re: Mayor's Appointment

To: Council

Date: November 4, 2021

MAYOR'S APPOINTMENT

APPOINTMENT OF LIBRARY BOARD TRUSTEE

In accordance with the provision of Article II, Section 2, (d) of the Administrative Code, I, Robert D. White, Mayor of the Township of Saddle Brook, do hereby appoint:

Jill Gierek

As Township Sub-Code Inspector, effective November 4, 2021 and which shall expire on December 31, 2023.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes

Councilman Gierek - abstain

Councilman Accomando - yes

Councilwoman Mazzer - yes

Council President D'Arminio - absent

*** RAFFLES & APPLICATIONS**

RAFFLES

1. RA# 1334 – Saddle Brook High School Cheerleaders Parents Association – 50/50

*** REPORTS**

1. Municipal Court Monthly Report – September 2021
2. Police Department Monthly Report – September 2021
3. Grant Writer Report – September 2021
4. DPW Monthly Report – September 2021
5. Construction Code Official Monthly Report – September 2021
6. Property Maintenance Official Monthly Report – September 2021
7. Water Monthly Revenue Report – September 2021
8. Engineer's Monthly Report – Mid-September 2021
9. Engineer's Monthly report – Mid-October 2021
10. Budget Status Report – October 2021

Old Business / New Business

Mayor White mentioned the VFW service. Acting Council President Cimiluca reiterated that it would be held on 11/11 at 11:00 AM.

Mayor White said he felt it was important to recognize those people from the Board of Education that lost. It takes a lot of courage to put your name on a ballot to run for a position. That's a position that's often said to be a thankless job. There's no compensation. It's difficult. For them just to basically volunteer and to be willing to run is a big thing, and they should be commended for that. He urged them to try again, saying every year there is an election and three members have to run. He commended Hayley Traverso for keeping at it and congratulated all the winners.

Acting Council President Cimiluca mentioned the Best Practices survey and asked Mr. Lo Dico to address that.

Mr. Lo Dico said every year the state of New Jersey requires every municipality to do a survey, and it can potentially effect the last payment of state aid if the score drops below a certain point. I'm proud to say that Saddle Brook has answered all but two questions in the affirmative, that we are complying with all best practices which includes core competencies, financial, shared services, and they have other questions that you're not scored on but financial administration, budget, these are all important items and the Township is in compliance with everything. One question they asked and will probably be on in the future is do you provide electric charging stations for electric vehicles. It's something we don't and maybe something to look at in the future. I don't know too many municipalities that do offer that service, but it's something to look into. I'm very happy to say we will get our full state aid this year and it's been filed with the state.

Mayor White noted that one of the applications that came before the Planning Board they had submitted for parking spaces and some of the parking spaces were for electric vehicles. It was the affordable housing project.

Acting Council President Cimiluca said I wasn't here at the last meeting, I'm not sure exactly when he passed away but the head of our grant writing service, Mr. John Bruno passed away and I want to extend our condolences to the Bruno family on their loss.

Council President Cimiluca asked for a motion to open the meeting to the public on agenda items only.

Motion: Councilwoman Mazzer Second: Councilman Accomando

Roll call:

Councilman Cimiluca - yes
Councilman Gierak – yes
Councilman Accomando – yes
Councilwoman Mazzer - yes
Council President D'Arminio – absent

Hearing no one, Council President Cimiluca asked for a motion to close the meeting to the public on agenda items.

Motion: Councilwoman Mazzer Second: Councilman Accomando

Roll call:

Councilman Cimiluca - yes
Councilman Gierak – yes
Councilman Accomando – yes
Councilwoman Mazzer - yes
Council President D'Arminio – absent

Acting Council President Cimiluca asked for a motion to adjourn.

Motion: Councilwoman Mazzer Second: Councilman Accomando

Roll call:

Councilman Cimiluca - yes
Councilman Gierak – yes
Councilman Accomando – yes
Councilwoman Mazzer - yes
Council President D'Arminio – absent

Meeting adjourned at 7:57 PM.

Respectfully submitted,

Peter Lo Dico, R.M.C. CMC
Township Clerk

Andrew M. Cimiluca
Acting Council President

Approved: December 2, 2021