

Council President Gierak – Anyone wishing to address the Council please come up and state your name and address.

Thomas Van Winkle of 128 Lincoln Avenue comes forward. I just want to give my usual report for the Mayor's Youth Group. We participated in an Earth Day planting and cleanup at Tricentennial Park on Platt and Saddle River Road. We planted some flowers by the flagpole and we cleaned up any trash that was around the grounds. I do want to thank all the Youth Group members who were in attendance they worked very hard to beautify the park for Earth Day which really raised awareness over the importance of keeping our planet a clean place. Looking ahead this coming Saturday we're going to have our first Youth Group meeting in this building at 10:30 am we hope everybody can make it and hopefully maybe you can play some basketball afterwards in the gym. So again, new members are always welcome to come to these meetings and they just have to be in grades 4 through 12 and that's what I have this month thank you.

Seeing no one else, Council President Gierak asked for a motion to close the meeting to the public.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca – absent
Councilman Accomando – yes
Councilwoman Sanchez – yes
Councilwoman Mazzer – yes
Council President Gierak – yes

COMMENTS

Mayor White – The budget we're introducing it tonight there's going to be a public hearing on the budget June 15th. Our auditor Steve Weilkotz will be here to offer his input and answer any questions that the public or Council may have. We received a Grant I believe I mentioned this last public meeting. It's for \$60,000 it's a local Recreation Improvement Grant from the state and it's to construct and install a basketball court at Fifth Street Park. We're also looking for more funds to do improvements there. I received the official letter from the state today. Ordinances I just want to mention to the public that last month we passed a second reading an ordinance that prohibits vehicles from parking on unpaved surfaces and that was adopted and now it is in full effect. It was posted and the 20-day estoppel period is over today. I want to mention the Hometown Heroes Veterans Banners I spoke about this before but I'm pleased to announce that the banners were ordered and received. They will be going out soon the project was spearheaded by Mike Nahay of the Saddle Brook American Legion. He also teamed up with Lou Verile and Rich Shanahan

from VFW Post 3484. A hundred and one banners were purchased by families and friends of Saddle Brook veterans that are currently serving now those that served in the past and those who have passed on. We're having an unveiling ceremony on Saturday May 27th right here from 10:00 am to 12:00 noon. The banners are going to be put on the fence they're going to be attached right along the emergency road. The Fire Department and the Ambulance Corps were nice enough to let us they're going to pull their vehicles out in the front and perhaps even take part in the ceremony. The banners will be displayed for viewing and then later they'll be placed along Market Street on the poles also Saddle River Road and North Midland. It's National Police Week May 14th through the 20th and Saddle Brook Police Department had its annual memorial service it was held on Monday May the 15th at the old building 93 Market. The monument is still there we're working out details to move it probably by the Police Station. It's an annual event that coincides with National Police Week and National Memorial Police Day which is May the 15th. It's really to honor and tribute all our deceased members of the police department and their families. I want to thank all that the people that attended, especially the families of the deceased members, the ones that return every year and our retired officers that regularly come and pay tribute and respect to their comrades. Council President Dave Gierek and Council members Flo Mazzer and Andrew Cimiluca were there. They also placed the remembrance wreath in front of the Memorial Monument. A special thanks to Pastor Christopher Wolf for offering blessings and prayers also Kim Carroll, Christine Genuario my secretary, Recreation Director Andy Gallo for helping plan and organize the whole event. It's also I want to mention that it's also or it was May 4th and 7th was National Firefighters Weekend. It's a weekend to celebrate the risk of the work firefighters do every day here and I would be remiss to say that we have a fantastic fire department. They do a great job last month we had two fires I think in April they did a great job extinguishing those and thank God no one got hurt. We're very fortunate to have them and our Volunteer Ambulance Corps. We have a new payment drop box right out front in the new complex. It's for municipal payments no cash but it's in front of the new complex. It's pretty clearly marked. I want to mention too the Water Department there's a low income household water assistance program that's offered by the state. It provides financial assistance to low-income households to reduce balances on residential water bills. The benefits are paid directly to the Township on behalf of the residential customers. You can visit waterassistance.nj.gov or call 211 and they'll answer any questions about the program. Some events that we had already the VFW Installation Lunch was Saturday May 13th. The Fire Department and Ambulance Corps were there I thank them for coming. Councilman Todd Accomando was there with myself. We had the Earth Day cleanup as Thomas mentioned the Mayor's Youth Group was Saturday April 22nd and we do that every year we clean up and area and plant flowers. This year we did it at Tricentennial Park. Upcoming events this weekend starting Friday is the Townwide Garage Sale so it goes Friday May 19th to Sunday May 21st. I mentioned the Hometown Heroes Veterans Banners that unveiling Saturday May 27th 10:00 am to 12:00 pm right here. We have the Memorial Day Parade that's Sunday May 28th starting at 1:30 pm. It starts on Fairlawn Parkway and Skillman the ceremonies that start at 9:00 am with the American Legion at Welcome Road and the Fire Department, the Ambulance Corps, the VFW and then finally at Skillman and Fairlawn Parkway is the Korean War Monument. I want to congratulate

former Mayor and decorated Vietnam Veteran Lou D'Arminio as he's the Grand Marshall this year. The VFW Memorial Day ceremony is the next day Monday so that's Monday the observed holiday the 29th 11:00 am at the VFW Circle Mayhill and Saddle River Road. We have the Mayor's Fishing Derby which is Saturday June 17th at Saddle River County Park by the lake that's 9:00 am to 12:00 noon. I want to congratulate Flo Mazzer who I don't know if she realizes it or not but I read it in the New Jersey League of Municipalities magazine she was recognized by the league for having over 20 years of service with the Township as an elected official so congratulations Flo it's quite an honor.

Councilwoman Mazzer – Thank you.

Mayor White – Also I want to mention Jenna Santa Croce of Saddle Brook I read this week is one of fifteen students elected from 34,000 applicants nationwide for the Guistwhite Scholar Award which includes a five-thousand-dollar scholarship. She was also nominated to the New Jersey Academic Team so that was quite an honor and Happy Father's Day.

Councilman Accomando – I'm just going to start with on June 11th there's going to be our first car show by American Cruisers and the proceeds a percentage of the proceeds I think it's twenty five percent of the proceeds Are going to go to the Ambulance Corps. If anyone is interested in putting their cars in or attending there's going to be some activities that day. You can contact I believe we have the flyer on the website. If you need to get in touch you can reach out to Mr. Lo Dico or myself It's going to be a good event it's the first annual car show here ta the building and it's going to a good cause. I have this cough so I want to keep it brief. Happy Father's Day to all fathers and the mothers that pull double duty that the fathers weren't there or couldn't be there Happy Father's Day to you too thank you.

Councilwoman Mazzer – Thank you Council President I too don't have a voice so there must be something going on here. Thomas I'd like to thank you and your crew and everyone else involved in the beautiful planting at Tricentennial Park I get to look at it every day beautiful job thank you. It was an honor and a privilege to attend the beautiful ceremony with the police and I would also like to wish everyone a Happy Father's Day all the fathers out there and grandfathers.

Councilwoman Sanchez – I don't really have much to say either I just hope all the moms had a wonderful Mother's Day and a Happy Father's Day to all the fathers as well. I also want to say that I think the unveiling is a great way the banners they're putting up for the veterans I think is a great way to honor all those who have served so I think it'd be wonderful if we got a good turnout for that.

Council President Gierak – The Flood Committee will be meeting again on Thursday June 29th at 6:30 at the Senior Center. I hope to see anyone that wants to get involved any of our members that come every month again June 29th 6:30 at the Senior Center. Obviously, Father's Day is coming up all the dads Happy Father's Day. I'd also like to wish everyone a Happy Memorial Day hope to see you at the parade. Finally I'd just like

to wish our Mayor Bob White a Happy Birthday he kind of keeps that under wraps but the at the end of May is his birthday.

ORDINANCES

1. ORDINANCE #1735-23 – FIRST READING

Council President: The next order of business is the introduction of
**CALENDAR YEAR 2023 ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

be passed and adopted on first reading.

Motion: Councilman Accomando

Second: Councilwoman Sanchez

Roll Call:

Councilman Cimiluca - absent
Councilman Accomando - yes
Councilwoman Sanchez – yes
Councilwoman Mazzer - yes
Council President Gierak - yes

Council President: Direct the Township Clerk to read the resolution regarding passage and adoption on first reading.

Clerk: Then reads the resolution as follows:

CR# 523-88

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Saddle Brook that the ordinance entitled:

**CALENDAR YEAR 2023 ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

heretofore passed on first reading, be further considered for final passage at a meeting to be held on the 15TH day of June, 2023 at 7:00 PM, or as soon thereafter as the matter can be reached at the Municipal Complex, 55 Mayhill Street and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance according to law, with a notice of its introduction and passage on first reading and of a time and place when and where said ordinance will be further considered for final passage.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - absent
Councilman Accomando - yes
Councilwoman Sanchez – yes
Councilwoman Mazzer - yes
Council President Gierak – yes

Mr. Lo Dico – Next is the consent agenda.

All items listed with an asterisk (*) are considered routine and non-controversial by the Township Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so requests it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies adoption of all resolutions, receive and file letters, correspondence, reports and approval of minutes and applications.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll call:

Councilman Cimiluca – absent
Councilman Accomando – yes
Councilwoman Sanchez –yes
Councilwoman Mazzer – yes
Council President Gierak – yes

*** MINUTES**

APRIL 6, 2023 SPECIAL PUBLIC MEETING

THE FOLLOWING MINUTES ARE NOT PART OF THE CONSENT AGENDA:

APRIL 20, 2023 PUBLIC MEETING

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll call:

Councilman Cimiluca – absent
Councilman Accomando – yes
Councilwoman Sanchez – abstain
Councilwoman Mazzer – yes
Council President Gierak – yes

MAY 4, 2023 SPECIAL PUBLIC MEETING

Mr. Lo Dico – Just to note the grant writer notified us that there was an error in the amount and we're going to correct that before the minutes are adopted.

Motion: Councilman Accomando

Second: Councilwoman Sanchez

Roll call:

Councilman Cimiluca – absent
Councilman Accomando – yes
Councilwoman Sanchez – yes
Councilwoman Mazzer – abstain
Council President Gierak – yes

* RESOLUTIONS

**TOWNSHIP OF SADDLE BROOK
RESOLUTION
RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL
ENTITLED CHUDHRY & QAISRA ZAFAR V. TOWNSHIP OF SADDLE BROOK
AT 2 NICHOLAS COURT, BLOCK 1105, LOT 2.04 FOR TAX YEAR 2016**

CR# 523-89

WHEREAS, Chudhry & Qaisra Zafar has filed action with the Tax Court of New Jersey against the Township of Saddle Brook challenging the tax assessed against property located at 2 Nicholas Court and identified on the Township's tax maps as Block 1105, Lot 2.04 for tax year 2016; and

WHEREAS, the Township Assessor, the Township Tax Appeal Attorney and Township Appraiser, after independent review and upon consulting with each other, is of the opinion that the settlement proposed below is in the best interest of the Township of Saddle Brook; and

WHEREAS, the Township Assessor, the Township Tax Appeal Attorney and Township Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Saddle Brook, Bergen County, New Jersey that the Township Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax year 2016 to be reduced from \$696,000 to \$553,000 resulting in a refund of \$4,096.95.
- 2) Interest to be waived if tax refund is paid within 60 days of judgment being entered.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - absent
Councilman Accomando - yes
Councilwoman Sanchez - yes
Councilwoman Mazzer - yes
Council President Gierek - yes

TOWNSHIP OF SADDLE BROOK

**RESOLUTION AUTHORIZING EXEMPTION FOR
250 MARKET STREET (ECLC OF NEW JERSEY PRIDE DAY PROGRAM INC.)
FOR 2023 TAX YEAR**

CR# 523-90

WHEREAS, 250 Market Street, Block 513, Lot 1 shall be tax exempt for tax year 2023. According to NJ state law this aforementioned property is entitled to full exemption.

WHEREAS, after further investigation of the property, 250 Market Street, shall be tax exempt for tax year 2023, according to New Jersey State Statue 54:04-03.30.

WHEREAS, the Tax Assessor's office confirmed the usage for exemption.

THEREFORE, BE IT RESOLVED, the Tax Collector is hereby authorized to cancel the taxes for tax year 2023 in the amount of **\$ 20,564.00**.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - absent
Councilman Accomando - yes
Councilwoman Sanchez - yes
Councilwoman Mazzer - yes
Council President Gierek - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

CR# 523-91

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Governing body of the Township of Saddle Brook hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of the resolution and the required affidavit to show evidence of said compliance.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - absent
Councilman Accomando - yes
Councilwoman Sanchez - yes
Councilwoman Mazzer - yes
Council President Gierak - yes

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 0523-92

BE IT RESOLVED by the Township Council of the Township of Saddle Brook that the following requisition(s) submitted to the Township Council for purchases over \$6,600.00 be approved providing funds are available:

<u>DEPARTMENT</u>	<u>COMPANY</u>	<u>ITEM</u>	<u>AMOUNT</u>
DPW	Montana Construction	emer sewer repair 40 Rochelle Parkway	\$17,297.98

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - absent
 Councilman Accomando - yes
 Councilwoman Sanchez - yes
 Councilwoman Mazzer - yes
 Council President Gierak - yes

**TOWNSHIP OF SADDLE BROOK
 RESOLUTION**

CR# 0523-93

BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF SADDLE BROOK, COUNTY OF BERGEN, STATE OF NEW JERSEY THAT THE PROPER WARRANTS BE DRAWN AND THAT THE ATTACHED BILLS, WITH THE EXCEPTION OF THOSE BILLS NOT APPROVED BY A MAJORITY OF THE COUNCIL, BE PAID TOTALING **\$10,152,376.81** PROVIDING FUNDS ARE AVAILABLE AND ALL BILLS SUBMITTED COMPLY WITH N.J.S.A. 40A: 11-1 ET. SEQ AND ANY OTHER APPROPRIATE STATUTES.

THESE ARE BILLS PAID THROUGH OFF LINE CHECKS.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - absent
 Councilman Accomando - yes
 Councilwoman Sanchez - yes
 Councilwoman Mazzer - yes
 Council President Gierak - yes

TOWNSHIP OF SADDLE BROOK

RESOLUTION

CR# 0523-94

BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF SADDLE BROOK, COUNTY OF BERGEN, STATE OF NEW JERSEY THAT THE PROPER WARRANTS BE DRAWN AND THAT THE ATTACHED BILLS, WITH THE EXCEPTION OF THOSE BILLS NOT APPROVED BY A MAJORITY OF THE COUNCIL, BE PAID TOTALING **\$261,570.75** PROVIDING FUNDS ARE AVAILABLE AND ALL BILLS SUBMITTED COMPLY WITH N.J.S.A. 40A: 11-1 ET. SEQ AND ANY OTHER APPROPRIATE STATUTES.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - absent
Councilman Accomando - yes
Councilwoman Sanchez - yes
Councilwoman Mazzer - yes
Council President Gierak - yes

TOWNSHIP OF SADDLE BROOK RESOLUTION

CR # 523-95

BE IT RESOLVED by the Township Council of the Township of Saddle Brook that it hereby wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$136,976.00 in 2022-2023 Community Development Block for Congress Street Road Improvements, and

BE IT FURTHER RESOLVED that the Mayor and Council hereby authorizes Mayor Robert D. White to be a signatory to afore said grant agreement, and

BE IT FURTHER RESOLVED that the Township Council hereby authorizes Peter Lo Dico, Township Clerk to sign all county vouchers submitted in connection with the aforesaid project, and

BE IT FURTHER RESOLVED that the Township Council recognizes that the Township of Saddle Brook is liable for any funds not spent in accordance with the grant agreement, and that the liability of the Township Council is in accordance with HUD requirements.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - absent
Councilman Accomando - yes
Councilwoman Sanchez - yes
Councilwoman Mazzer - yes
Council President Gierak - yes

**TOWNSHIP OF SADDLE BROOK
A RESOLUTION AUTHORIZING INCLUSION IN THE
BERGEN COUNTY COMMUNITY DEVELOPMENT PROGRAM**

CR # 523-96

WHEREAS certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnership Act of 1990, as amended; and the Emergency Solutions Grant of 2012; and

WHEREAS the current Interlocal Services Cooperative Agreement contains an automatic renewal clause to expedite the notification of the inclusion process; and

WHEREAS each Municipality must notify the Bergen County Division of Community Development of its intent to continue as a participant in the Urban County entitlement programs noted above; and

WHEREAS it is in the best interest of the Municipality of Saddle Brook and its residents to participate in said Programs.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Municipality of Saddle Brook hereby notifies the Bergen County Division of Community Development of its decision to be included as a participant Municipality in the Urban County entitlement programs being the Community Development Block Grant Program (CDBG), the HOME Investment Partnership Program (HOME), and the Emergency Solutions Grant Program (ESG) for the **Fiscal Years 2024, 2025, and 2026 covering the period July 1, 2024 – June 30, 2027**; and

BE IT FURTHER RESOLVED that an original copy of this resolution be made available to the Director of the Bergen County Division of Community Development as soon as possible and no later than **MONDAY, JUNE 26, 2023**.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - absent
Councilman Accomando - yes
Councilwoman Sanchez - yes
Councilwoman Mazzer - yes
Council President Gierek - yes

**TOWNSHIP OF SADDLE BROOK
A RESOLUTION AUTHORIZING THE EXECUTION OF AN
AGREEMENT WITH THE COUNTY OF BERGEN TO SUPERSEDE THE
COOPERATIVE AGREEMENT DATED JULY 1, 2021, AND AMENDMENTS
THERETO ESTABLISHING THE BERGEN COUNTY COMMUNITY
DEVELOPMENT PROGRAM**

CR # 523-97

WHEREAS certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnership Act of 1990, as amended; and the Emergency Solutions Grant of 2012; and

WHEREAS it is necessary to supersede an existing Interlocal Services Cooperative Agreement for the County and its people to benefit from these Programs; and

WHEREAS, an Agreement has been proposed under which the Municipality of Saddle Brook and the County of Bergen in cooperation with other Municipalities, will modify an Interlocal Services Program pursuant to N.J.S.A. 40A:65-1 et seq.; and

WHEREAS it is in the best interest of the Municipality of Saddle Brook to enter into such an Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Municipality of Saddle Brook that the Agreement entitled “Three Year Cooperative Agreement” (an Agreement superseding the Cooperative Agreement dated July 1, 2021 – June 30, 2024) to clarify the planning and implementation procedures and to enable the Municipality to make a Three Year irrevocable commitment to participate in the Community Development Block Grant Program (CDBG), the Home Investment Partnership Program (HOME), and the Emergency Solutions Grant Program (ESG) for the **Fiscal Years 2024, 2025, and 2026 covering the period July 1, 2024 – June 30, 2027**, be executed by the Mayor and Municipal Clerk in accordance with the provisions of law; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately in accordance with law and that an original copy be made available to the Director of the Bergen County Division of Community Development as soon as possible and no later than **MONDAY, JUNE 26, 2023**.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - absent
Councilman Accomando - yes
Councilwoman Sanchez - yes
Councilwoman Mazzer - yes
Council President Gierek - yes

*** CORRESPONDENCE**

**1. R. SOLOMON, SUSTAINABLE JERSEY
TO: PETER LO DICO**

**RE: GRANT AWARD-\$2,500 START UP
DATE: APRIL 12, 2023**



SUSTAINABLE JERSEY

SustainableJersey.com | PO Box 6855, Lawrenceville, NJ 08648 | 609.771.2832

April 12, 2023

Peter LoDico
Township Clerk
Township of Saddle Brook
93 Market Street,
Saddle Brook, NJ 07663

RE: Sustainable Jersey-PSE&G Energy Efficiency Partnership Program

Dear Mr. LoDico:

Congratulations on Saddle Brook's acceptance into the Sustainable Jersey-PSE&G Energy Efficiency Partnership Program. The next step is to schedule an introductory meeting with your municipal staff/project team members and Sustainable Jersey (SJ) staff. Please provide two dates/times to get together with your team during the weeks of 4/17 or 4/24.

Your application indicated that your interest is to initially focus on the Technical Assistance for Energy Efficiency in Municipal Facilities track. Saddle Brook will receive a \$2,500 Start-up Grant*, as well as assistance from SJ staff to guide and support municipal efforts to improve building performance through energy efficiency analysis, planning, and preparing applications for PSE&G and/or NJCEP incentives for facility upgrades. The primary goal of the program is to help the municipality save money on utility bills and reduce greenhouse gas emissions from their operations.

As a participant in the Technical Assistance for Energy Efficiency in Municipal Facilities track, the municipality is expected to identify a staff person to serve as the primary contact for SJ; provide access to utility bills and other energy records as needed; support participation of staff from relevant departments as needed, such as finance, facility, and other staff; attend a minimum of three virtual training sessions; and begin track activities within three months of receiving funding.

* Please complete the \$2,500 Start-up Grant Acceptance Form available in your online Program [application](#) by May 31. This is a simple process where you'll provide the municipality's Employer Identification Number and upload our [Grant Acceptance Form](#) signed by the municipality's fiscal agent, such as the business administrator. As a reminder, you'll need to upload the signed/dated municipal resolution before you can accept the Grant.

We look forward to working with you and your team soon!

Sincerely,

Randall E. Solomon
Director, Sustainable Jersey

C-1

RECEIVED TOWNSHIP CLERK
23 APR 12 PM 12:35

BOARD OF TRUSTEES

EXECUTIVE COMMITTEE

Gary Sondermeyer
Bayshore Recycling
Chairperson
Lester E. Taylor III, Esq.
Florio Perrucci Steinhardt Cappelli
Tipton & Taylor, LLC
Vice-Chairperson
Carolyn Brown-Dancy
Atlantic Health System
Secretary
Wanda Monahan, Esq.
Wanda Chin Monahan, LLC
Treasurer
Sarah Weidel
Station A
Development Committee Chairperson

Caroline Ehrlich
Woodbridge Township
Hon. Lisa Jampetti
Egg Harbor City
Edward Mahaney, Ed. D.
(Trustee Emerita)
City of Cape May
Lisa Matheus
New Jersey Economic Development
Authority
Hon. Timothy McDonough
Hope Township
Hon. Tony Perry
Middletown Township
Edward Potosnak III
NJ League of Conservation Voters
Michael Schmid
PSE&G
Hon. Andre Sayegh
City of Paterson
Terence Wall
Jackson Township
Paul Williams
Harmony Twp. Board of Education

EX-OFFICIO

Michael Cerra
New Jersey State League of
Municipalities
Dr. Timothy Purnell
New Jersey School Boards Assoc.
Kelly Mooij
New Jersey Board of Public Utilities
Paul Baldauf
New Jersey Department of
Environmental Protection

EXECUTIVE DIRECTOR

Randall Solomon
Sustainability Institute
The College of New Jersey

**2. DIANE GUTIERREZ-SCACCETTI, NJ DOT
TO: MAYOR WHITE**

**RE: DOT GRANT APPLICATION
DATE: APRIL 25, 2023**



RECEIVED TOWNSHIP CLERK
23 APR 27 AM 11:23

State of New Jersey
DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

April 25, 2023

Dear Mayor/County Commissioner/County Executive:

On behalf of Governor Phil Murphy, I am pleased to announce that applications will now be accepted for the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2024 State Aid Programs. **The deadline for grant application submissions is July 1st.** Grant awards are expected to be announced in November.

As you may know, the Transportation Trust Fund Reauthorization Act of 2016 increased funding for Local Aid programs to counties and municipalities from \$190 million per year to \$430 million. The reason for the steep increase is that the majority of New Jersey's roadway mileage—about 90 percent—is under local government jurisdiction and is in as much need of repair as the state roadway network.

Over the past couple of years, improvements to the grant application and project delivery processes have been implemented.

- The Project Management and Reporting System (PMRS) was launched. This new system reduces paper consumption and adds efficiency. You will continue to submit applications through SAGE (System for Administering Grants Electronically), but **you are now required to submit your Resolution of Support through the PMRS platform no later than 30 days from application submission.**
- Your grant announcement and project management processes will now be through PMRS.
- A Map Maker Tool is now available to all grant applicants to standardize all map submissions.

Following federal and state guidance, equity is incorporated into all State Aid programs to promote an equitable delivery of government benefits. Additional points will be added to projects in areas where vulnerable populations exist. Current census data will be used to determine if a project meets the equity criteria. Equity information will be available on NJDOT's Local Aid Resource Center website at: [NJ DOT - Local Aid Resource Center \(njdotlocalaidrc.com\)](http://NJDOT-LocalAidResourceCenter.njdotlocalaidrc.com)

A series of training classes were held to communicate the changes last year. A wide range of informational resources were developed and are now available on our Local Aid Resource Center website. Please reach out to the Local Aid Resource Center with any questions.

C-2

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"
New Jersey Is An Equal Opportunity Employer • Printed on Recycled and Recyclable Paper

The following is a brief description of each grant program:

- **Municipal Aid** - This \$151.25 million program with an additional \$10 million in Urban Aid provides funding for local transportation projects for a total of \$161.25 million. Municipalities are encouraged to consider projects that support walking and biking safety.
- **Transit Village*** - This program is open to the 34 municipalities that have been designated as Transit Villages by the Commissioner of Transportation and the inter-agency Transit Village Task Force. A total of \$1 million is available to fund traditional and non-traditional transportation projects that enhance walking, biking and/or transit ridership within a half mile of the transit facility. The approved Transit Village municipalities are provided in the following link:
<http://www.state.nj.us/transportation/business/localaid/transitvillagef.shtm>
- **Bikeways*** - This \$1 million program is intended to fund bicycle projects which create new Bike Path Mileage. This program encourages new bikeways that are physically separated from motorized vehicular traffic by an open space or barrier, but on-road bike lanes and other bike routes and facilities are also eligible for funding. Counties and municipalities are eligible.
- **Safe Streets to Transit*** - This program encourages counties and municipalities to construct safe and accessible pedestrian linkages to transit facilities to promote transit usage for all. A total of \$1 million is available for grant awards.

*Note: An additional \$21.8 million was provided in the FY 2023 State Budget to disperse among these programs for a total of \$24.8 million allowing the award of many more grants and more fully funded grants.

All projects funded through the Transportation Trust Fund must comply with the Americans with Disabilities Act (ADA). ADA guidance, program descriptions and application guidance materials can be found on the NJDOT website at: <http://www.state.nj.us/transportation/business/localaid/stateaid.shtm>

If you choose to apply, please be aware that Municipal Aid regulations require projects receiving this type of aid to award a construction contract with Local Aid approval within **24 months** from the date of grant notification.

I encourage you to submit applications for these Local Aid programs. Each program application will be evaluated independently, affording counties and municipalities the opportunity to receive funding in more than one category.

The enclosed map provides contact information for each Local Aid District Office. If you need assistance preparing your application, please contact your Local Aid District Office. Please keep in mind that a separate application for each project must be completed and submitted on or before **July 1st, 2023**, on-line through the Department's electronic grants administration system, known by its acronym, SAGE, at:
<https://njsage.intelligrants.com/Login.aspx?APP THEME=NJSAGE>

As Commissioner of Transportation, I am committed to maintaining and improving New Jersey's local transportation infrastructure by providing financial assistance, technical expertise, and training in surmounting the application process for traditional and non-traditional local transportation initiatives. Our counties and municipalities will be well positioned to design and construct important local projects without the need to impact property taxes. Your success in building projects and spending the additional capital will mean success not only for your constituents, but for the entire state.

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"
New Jersey Is An Equal Opportunity Employer • Printed on Recycled and Recyclable Paper

Thank you for your continued interest and support of NJDOT, and best wishes for success with your project applications.

Sincerely,



Diane Gutierrez-Scaccetti
Commissioner

Enclosure

cc: County/Municipal Clerk
County/Municipal Engineer

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"
New Jersey Is An Equal Opportunity Employer • Printed on Recycled and Recyclable Paper

3. CAPT ZOTOLLO
TO: PETER LO DICO

**RE: LIQUOR LICENSE TRANSFER-
WILZYNSKI FAMILY LLC TO NJSB1LLC
DATE: APRIL 17, 2023**

Saddle Brook Police Department



OFFICER IN CHARGE

RECEIVED TOWNSHIP CLERK
23 APR 19 PM 12:49

JOHN A. ZOTOLLO, JR.
CAPTAIN

63 MARKET STREET
SADDLE BROOK, NJ 07663
Zotollo@saddlebrookpd.com

To: Peter LoDico – Township Clerk
From: Captain John A. Zotollo, Jr. - Officer in Charge
Date: April 17, 2023

**Re: LIQUOR LICENSE TRANSFER
LICENSE #: 0257-33-017-003**

In accordance with the Code of the Township of Saddle Brook, Chapter 52, the Investigations Division has reviewed and investigated a Liquor License transfer application filed by NJSB1LLC. NJSB1LLC has filed both a person-to-person and place-to-place transfer. The license will operate at 383 Market Street, Saddle Brook, NJ 07663. (Block 705,706 / Lot 23.7)

NJSB1LLC will lease the property from 580 Group LLC for \$41,232.00 for the first year, \$47,736.00 for years two and three, \$52,080.00 for years five through eight, and \$54,252.00 for years nine and ten.

The involved principles are:

Siddhi Rana, 27 Mine Brook Road, Edison, NJ 08820
Pratesh Patel, 750 Starview Court, Teaneck, NJ 07666

NJSB1LLC has disclosed all funding for the purchase and operation of the liquor license. The funding source is personal money from the applicants. The funds have been investigated, verified, and found to be proper. The license is being transferred from Wilezynski Family LLC (currently inactive) to NJSB1LLC. The new license transfer will operate out of 383 Market, as mentioned above.

The Investigations Division has reviewed the application and all necessary paperwork. All was determined proper. A criminal background check of the applicants was completed. No arrest records or warrants were located.

Based upon the investigation that was conducted this transfer appears to be a bona-fide arms-length transaction involving no silent partners. The applicant partners have no criminal record and appear to be financially stable. The application was properly advertised and no objections to the transfer were registered. The applicant will operate the business within the parameters of the ABC regulations and there appears to be reasonable likelihood of the financial survival of the business.

Therefore, there is no reason for the denial of this application.
A completed report and related documents will remain on file at the police department.

C-3

Cc: file

*** APPLICATIONS**

5/18/23

174

Used Car Dealer

1. Up 2 The Next Auto Sales, LLC – 126 Route 46 – NEW APPLICATION

*** REPORTS**

1. MUNICIPAL COURT MONTHLY REPORT- MARCH 2023
2. BERGEN COUNTY ANIMAL CONTROL MONTHLY REPORT- MARCH 2023
3. HOTEL ROOM TAX – APRIL 2023
4. GRANT WRITER REPORT – MARCH 2023
5. CONSTRUCTION CODE OFFICIAL MONTHLY REPORT- MARCH 2023
6. PROPERTY MAINTENANCE OFFICIAL MONTHLY REPORT- MARCH 2023
7. WATER BILLING MONTHLY REPORT- MARCH 2023
8. TAX COLLECTOR'S MONTHLY REPORT- MARCH 2023
9. CONSTRUCTION CODE OFFICIAL MONTHLY REPORT – APRIL 2023
10. PROPERTY MAINTENANCE OFFICIAL MONTHLY REPORT- APRIL 2023

OLD BUSINESS

Mayor White – I'd like to have our engineer speak about the paving that's going to be throughout the Town over this summer it's quite a bit so I just want the residents to be aware of the areas that are going to be done and any kind of road blockages.

Mr. Klein – So firstly Cambridge Avenue work on that street has started earlier it's going to restart when school lets out to avoid getting in the way of school drop off and pickup. So once school lets out that work will restart as far as the concrete work and then the road will be milled and paved so figure July for that one. We're advertising for bid for Congress Street which is a CDBG funded road. That will happen fairly soon. Alberta Drive is NJDOT funded plans for that will be submitted to NJDOT for review and approval and then that job will go out to bid probably within the next month. The rest of the road program consists of Hutter Street, Strathmore Terrace, Avon Lane, Kern Place and Van Luyn Terrace. Those plans are near completion so that will go out to bid pretty soon. I would anticipate most of the work taking place mid to late summer into the fall and that's it.

NEW BUSINESS

Council President Gierak – Under new business we need a motion to introduce the 2023 municipal budget.

**TOWNSHIP OF SADDLE BROOK
RESOLUTION**

CR# 523-98

BE IT RESOLVED that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Calendar Year 2023; and
BE IT FURTHER RESOLVED, that said Budget be published in “Our Town” in the issue of May 25, 2023.

(a)	\$22,249.024	(Item 2 below) for municipal purposes, and
(b)	-	(Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
(c)	-	(Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations
(d)	\$1,004,949.00	(Item 5 below) Minimum Library Tax

SUMMARY OF REVENUES

1. General Revenues		
Surplus Anticipated	08-100	3,200,000.00
Miscellaneous Revenues Anticipated	40004-10	3,268,277.97
Receipts From Delinquent Taxes	15-499	410,000
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	22,249,024
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE 1 SCHOOL DISTRICTS ONLY:		-
Item 6, Sheet 42	07-195	-
Item 6 (b), sheet 13 (N.J.S. 40A:4-14)	07-191	-
Item 6 (c), sheet 11 Minimum Library Tax		1,004,949.00
Total amount to be raised by Taxation for Schools in Type I School Districts Only		-
4. To be added TO THE CERTIFICATION AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:		
Item 6(b), Sheet 13 (N.J.S. 40A:4-14)	07-191	-
Total revenues	40000-10	29,127,302.19

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS	
---------------------------	--

Within "CAPS"	
(a&b) Operations including Contingent	18,589,819.00
(e) Deferred Charges and Statutory Expenditures – Municipal	2,457,019.94
(g) Cash Deficit	
Excluded from "CAPS"	
(a) Operations – Total Operations Excluded from "CAPS"	2,502,112.25
(c) Capital Improvements	200,000.00
(d) Municipal Debt Service	4,338,050.00
(e) Deferred Charges – Municipal	0
(f) Judgments	-
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	-
(g) Cash deficit	-
(k) For Local School Purposes	-
(m) Reserve for Uncollected Taxes (Include Other Reserves if any)	1,000,000.00
6. SCHOOL APPROPRIATIONS – TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13)	
Total Appropriations	29,127,302.19

Motion: Councilman Accomando

Second: Councilwoman Mazzer

Roll call:

Councilman Cimiluca – absent
Councilman Accomando – yes
Councilwoman Sanchez – yes
Councilwoman Mazzer – yes
Council President Gierak – yes

Mr. Lo Dico – Mr. Chairman I think our attorney has a resolution that he would like to speak on.

Mr. Schettino – Through the Chair Little, LLC is seeking a class II manufacturing license from the State of New Jersey Cannabis Regulatory Commission. They appeared before the Cannabis Committee recently and provided information to that committee. They received a final recommendation for a conditional class II manufacturing license from the state which expires on June 4, 2023 so I'm bringing this forward to the Council tonight because we do not meet again before that conditional approval expires. They have provided verification that they have secured a location which is located at 217 Route 46 west in Saddle Brook of course and in order to obtain or complete their license application they need the governing body to issue a resolution of support as well as a letter from our Building Department stating that the location they have secured meets our zoning requirements. The Township by ordinance allows for a manufacturing license and has one available to be issued. One or two of their principles are here tonight if there are any

questions with respect to their status or the necessity of having this resolution adopted by the Council and if there's any questions of me I'll be happy to answer.

Council President Gierk – Does anyone have any questions for the attorney or for the people here from Little, LLC?

There were no questions from the Council they had spoken to them earlier.

**TOWNSHIP OF SADDLE BROOK
RESOLUTION APPROVING SUPPORT OF THE LOCATION AND OPERATION OF A
CANNABIS MANUFACTURER**

CR# 523-99

WHEREAS, adult-use cannabis is authorized in the State of New Jersey (“State”) pursuant to the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (the “Act”) and N.J.A.C. 17:30 *et seq.*, (collectively, “New Jersey Cannabis Laws”), which legalize the adult use of marijuana by adults 21 years of age or older and establish a comprehensive regulatory and licensing scheme for commercial adult-use cannabis operations, use, and possession; and

WHEREAS the State of New Jersey recognizes the need for additional cannabis licenses, both in medical and adult-use programs, both of which are collectively regulated by the New Jersey Cannabis Regulatory Commission (“CRC”); and

WHEREAS the Township recognizes that while the ultimate decision to approve new cannabis licensees is guided by the standards identified within the New Jersey Cannabis Laws and vested to the discretion of the CRC; and

WHEREAS the New Jersey Cannabis Laws recognize the necessity of ensuring that any potential licensee/permittee has the support of the local community, as evidenced by a resolution adopted by said municipality’s governing body indicating that the intended location is appropriately located or otherwise suitable for activities related to the operations of the proposed cannabis business; and

WHEREAS the New Jersey Cannabis Laws also require, in addition to the resolution identifying support of the local community, a letter from the Township’s governing body entrusted with zoning or land use that the proposed cannabis business location will conform to municipal zoning requirements allowing for activities related to the operations of the proposed cannabis business to be conducted at the location, and any variances granted as necessary;

WHEREAS, LITTIE LLC has indicated a desire to operate as a Class 2 Cannabis Manufacturer as that term is defined by the New Jersey Cannabis Laws, in the Township; and

WHEREAS, LITTIE LLC has requested proof of local support in accordance with the New Jersey Cannabis Laws and the CRC’s Notice of Application Acceptance for Licenses; and

WHEREAS, the Governing Body recognizes the ample benefits to the Township and its residents associated with permitting a cannabis manufacturer site to be located within its border,

including, but not limited to, job creation and use of local vendors for operational needs as well as anticipated dedicated tax revenues; and

WHEREAS, LITTIE LLC has submitted a signed Letter of Intent to lease property located at 217 Route 46 West, Saddle Brook; and

WHEREAS, this Resolution may be used by LITTIE LLC as proof of local support required by the New Jersey Cannabis Laws and the CRC's Notice of Application Acceptance for Licenses.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Saddle Brook, County of Bergen and State of New Jersey, as follows:

1. The Mayor and Council believe that the Township will benefit from the location of an adult-use cannabis manufacturer within the Township's boundaries, subject to compliance with the Township Ordinance;
2. Cannabis manufacturing is a permitted use at certain locations within the Township and subject to the limitations set forth in accordance with the Township Ordinance.
3. The Township recognizes LITTIE LLC has received a final recommendation for a conditional Class 2 Manufacturing License from the State of New Jersey Cannabis Regulatory Commission which expires on June 4, 2023;
4. This Resolution should be viewed by the State as support by the Township of LITTIE LLC's application, and an indication that the proposed location is appropriately located or otherwise suitable for the activities related to the manufacturing of cannabis as will be conducted at the proposed facility;
5. The zoning official, or his/her designee, is hereby authorized and directed to issue a letter and/or affidavit, as appropriate, identifying that the subject property will conform to local zoning requirements allowing for activities related to the operation of a cannabis manufacturer, as outlined in the Township Ordinance, and subject to the understanding and agreement with LITTIE LLC that it will comply with any and all conditions required by the Township Ordinance;
6. This Resolution may be used by LITTIE LLC as proof of local support required by the New Jersey Cannabis Laws and the CRC's Notice of Application Acceptance for Licenses.
7. This resolution is subject to LITTIE LLC providing a binding lease agreement or title to the property within thirty (30) days of the date of this resolution.
8. This resolution is further subject to LITTIE LLC receiving a License for Cannabis Manufacturing from the State of New Jersey Cannabis Regulatory Commission within ninety (90) days of the date of this resolution.

9. In the event LITTIE LLC fails to provide a binding lease and/or title to the property, or a State license within the time periods set forth in this resolution, this resolution shall be deemed null and void unless an extension of time is granted by the Governing Body.

10. This Resolution shall take effect immediately.

Council President Gierak – Okay a motion to accept the resolution.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll call:

Councilman Cimiluca – absent

Councilman Accomando – yes

Councilwoman Sanchez – yes

Councilwoman Mazzer – yes

Council President Gierak – yes

Mr. Schettino – I just want to add through the Chair so the Little representatives are available the resolution does have conditions. One that you provide proof of the final lease within 30 days and that you secure your license from the state within 90. If you need an extension you have to request one otherwise the resolution becomes invalid with respect to the resolution of support so be mindful of those timetables because you will not be notified by the Township that your time is expiring it will be up to you to notify the Township if in fact you need additional time.

Council President Gierak – Any additional new business?

No one speaks up.

Council President Gierak – Motion to open the meeting to the public for agenda items only.

Motion: Councilman Accomando

Second: Councilwoman Mazzer

Roll call:

Councilman Cimiluca – absent

Councilman Accomando – yes

Councilwoman Sanchez – yes

Councilwoman Mazzer – yes

Council President Gierak – yes

Council President Gierak – Anyone wishing to address the Council on agenda items only please come up and state your name and address.

Council President Gierak – Seeing no one motion to close the meeting to the public.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll call:

Councilman Cimiluca – absent

Councilman Accomando – yes

Councilwoman Sanchez – yes

Councilwoman Mazzer – yes

Council President Gierak – yes

Council President Gierak – Final comments?

Councilman Accomando – We do have members of the Fire Department I just want to thank them not just because I know all of them but anytime anything happens in this Town these guys are there no matter what and I just wanted to tip my hat to you guys and say thank you for everything that you do. It really is appreciated and doesn't go unnoticed so thank you.

Councilwoman Mazzer – I'd like to add to that too you know always appreciate everything that you do.

Councilwoman Sanchez – I just want to wish everybody a happy and safe Memorial Day weekend.

Council President Gierak – I'll piggyback on that comment about the Fire Department and three absolute gentlemen for sure as well as the entire department it's wonderful people.

Council President Gierak – Motion to adjourn.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll call:

Councilman Cimiluca – absent

Councilman Accomando – yes

Councilwoman Sanchez – yes

Councilwoman Mazzer – yes

Council President Gierak – yes

Meeting adjourned at 7:26 P.M.

Respectfully submitted,

Peter Lo Dico, RMC, CMC
Township Clerk

David Gierak
Council President

Approved: June 15, 2023