

The minutes of the Regular Public Meeting of the Township Council of the Township of Saddle Brook held on December 28, 2023, at 5:30 PM at the Saddle Brook Municipal Complex, 55 Mayhill Street, Saddle Brook, NJ 07663.

Council President Gierrek called the meeting to order.

The Township Clerk called the roll:

Councilman Cimiluca – present
Councilman Accomando – present
Councilwoman Sanchez – present
Councilwoman Mazzer – present
Council President Gierrek – present

Mayor White – present
Mr. Schettino – Twp. Attorney – present
Mr. Klein – Twp. Engineer – present
Mr. Homsy – Twp. Administrator - present

Council President Gierrek - Please rise for the salute to the flag.

Council President Gierrek announced that adequate notice of this meeting has been sent to all council members and to all legal newspapers in accordance with the provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975.

The Township Clerk announced that the public is hereby advised that any statements made during the meeting of the Township Council of the Township of Saddle Brook may not be privileged or protected, and that persons or entities who take issue with such comments, or are offended by same, may and have in the past sought legal redress through the courts.

Any member of the public who addresses the Council speaks for themselves and not for the Council.

Council President Gierrek – Motion to open the meeting to the public.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca – yes
Councilman Accomando – yes
Councilwoman Sanchez – yes
Councilwoman Mazzer – yes
Council President Gierrek – yes

Council President Gierrek – Anyone wishing to address the council please step up to the podium state your name and address.

Thomas Van Winkle of 128 Lincoln Avenue comes forward. I do want to start off by saying it's a pleasure once again to be the liaison to Mayor White and the Council for the Mayor's Youth Group once again this year and I look forward and hope it continues next year. I couldn't get here last week I had other commitments but I'll speak about the Mayor's Youth Group tonight. We went out and judged the houses for the Holiday Decorating Contest last Friday. It was a great time we had pizza at the Senior Center we had desserts as well and then we went on the Senior Bus and drove around Town. We had 14 houses that entered. Third place was 46 Oxford Avenue, second place was 46 Strathmore Terrace and first place was 7 Susan Lane. All the houses did an awesome job decorating really getting into the holiday spirit. I do want to thank the Mayor's Youth Group members who came out and helped us judge. I took photos I did a video the video gets on the Saddle Brook TV station that's been playing of the decorating contest and the photos are also on the Mayor's Youth Group Facebook page as well. It's been shared I'm sure with Saddle Brook Township Facebook page. That's all I have for now and we're looking forward to hopefully having another meeting in the first week of 2024 in January. Thank you.

Council President Gierrek – Thank you Thomas. Motion to close the meeting to the public.

Motion: Councilwoman Mazzer

Second: Councilwoman Sanchez

Roll Call:

Councilman Cimiluca – yes

Councilman Accomando – yes

Councilwoman Sanchez – yes

Councilwoman Mazzer – yes

Council President Gierrek – yes

COMMENTS

Council President Gierrek – Council comments Mayor any comments?

Mayor White – I just want to thank Thomas for all he does for the Mayor's Youth Group and the Township. Your photo taking and you did a great job with the video and he does it all on his own he's amazing how talented he is and the one thing I know about him he's a heck of a singer too. If you play the video he was really singing the Christmas carols getting everybody in the mood on the bus. Thank you Thomas you really do a lot for the Town. Some day maybe you'll run for Mayor.

Council President Gierrek – Thank you Mayor.

Councilman Accomando – Just again thanks to Thomas.

Councilwoman Mazzer – Same here Thomas we always appreciate everything you do thank you for your dedication. Happy healthy New Year everyone.

Councilwoman Sanchez – Same and Happy New Year.

Councilman Cimiluca – I'm happy to see that we only had 10 notations from our Property Maintenance and Zoning Officials for the month of November so the Town must be in perfect shape. In terms of 575 North Midland we talked about at the last meeting it says that the neighbor complained about the dumpsters overflowing and garbage everywhere. Under action taken it says dumpsters are not overflowing and no garbage around which is not what I saw when I went there. First of all my understanding is the dumpsters are supposed to be enclosed so you shouldn't be able to see them if they're overflowing or not. Mayor did you end up talking to anyone?

Mayor White – Yes Councilman Cimiluca I don't know if we should talk about this in closed there's a lot that Jimmy has to.

Council President Gierak – Potential litigation maybe.

Mr. Schettino – It would probably be best to talk about in closed.

Council President Gierak – Okay we can talk about it in closed. Thomas thank you for all that you do Happy New Year to you and your family and everyone my Council colleagues, Mr. Lo Dico, our professionals Happy New Year guys. We're going to move on to our business here.

ORDINANCES

Mr. Lo Dico – We have ordinance 1743-23 for a second reading but the Planning Board did not meet during the time frame to have a second reading tonight plus I believe there is going to be an amendment so the best thing I can recommend to the Council is that we have no motion or second the ordinance dies and we begin again in the new year.

Mayor White – We did have a report that someone was over there and they I guess they must have Air B&B'd that property that we're speaking about but I think they went to the wrong house. They knocked on the door and there was a police report made the resident called the police and said that somebody was looking for came to the house and had the wrong address right next door.

Council President Gierak – So we're going to have to continue with the first reading Mr. Lo Dico?

Mr. Lo Dico – We have to do a new ordinance.

Council President Gierak – We’re going to have a new ordinance for first and second reading.

Councilman Cimiluca – It’s going to be modified my understanding to stop the use of occupancies for purchases.

Mayor White – Yeah the planning Board Attorney brought that up. It does have to go before the Planning Board and I guess some of the members may have other comments but it seems to me the logical thing to do.

The Township Clerk reads the following:

All items listed with an asterisk (*) are considered routine and non-controversial by the Township Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so requests it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies adoption of all resolutions, receive and file letters, correspondence, reports and approval of minutes and applications.

Mr. Lo Dico – Not part of the consent agenda are the minutes and applications 29 and 31.

Council President Gierak – Motion.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes

Councilman Accomando - yes

Councilwoman Sanchez – yes

Councilwoman Mazzer - yes

Council President Gierak – yes

MINUTES

THE FOLLOWING ARE NOT PART OF THE CONSENT AGENDA:

JULY 6, 2023 SPECIAL COUNCIL MEETING MINUTES

Motion: Council President Gierak

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilman Accomando - yes
Councilwoman Sanchez – abstain
Councilwoman Mazzer - abstain
Council President Gierrek – yes

OCTOBER 5, 2023 SPECIAL COUNCIL MEETING MINUTES

Motion: Councilwoman Sanchez

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - abstain
Councilman Accomando - yes
Councilwoman Sanchez – yes
Councilwoman Mazzer - abstain
Council President Gierrek – yes

Mr. Lo Dico – We have application number 29 Nick's Sandwich Shop 505 Saddle River Road.

Council President Gierrek – Motion.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - abstain
Councilman Accomando - yes
Councilwoman Sanchez – yes
Councilwoman Mazzer - yes
Council President Gierrek – yes

Mr. Lo Dico – We have Brother's Pizza 189 Route 46.

Council President Gierrek – Motion.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - abstain
Councilman Accomando - yes
Councilwoman Sanchez – yes
Councilwoman Mazzer - yes
Council President Gierrek – yes

*** RESOLUTIONS**

TOWNSHIP OF SADDLE BROOK RESOLUTION AUTHORIZING EXEMPTION FOR 42 SPINDLER TERRACE

CR# 1223-189

WHEREAS, a property located in the Township of Saddle Brook, known as 42 Spindler Terrace, Saddle Brook, Block 1815, Lot 5, is assessed to Deanna & Paul Bezak,

WHEREAS, on October 3, 2023, Paul Bezak was declared 100% disabled by the Department of Veteran Affairs effective March 1, 2023; and

WHEREAS, Block 1815, Lot 5, 42 Spindler Terrace, owned by Deanna & Paul Bezak is declared 100% tax exempt as of March 1, 2023,

THEREFORE, BE IT RESOLVED, the Tax Collector is hereby authorized to cancel the taxes effective March 1, 2023 and issue a refund in the amount of **\$13,073.16** to Corelogic Refunds Department, P.O. Box 9202, Coppell, TX 75019. The refund check will be given to the Tax Collector for mailing. The property is 100% tax exempt for 2023.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes

Councilman Accomando - yes

Councilwoman Sanchez - yes

Councilwoman Mazzer - yes

Council President Gierek - yes

TOWNSHIP OF SADDLE BROOK RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF PARAMUS POLICE DEPARTMENT FOR THE MAINTENANCE AND REPAIR OF VEHICLES

CR# 1223-190

WHEREAS, the "Uniform Shared Services and Consolidation Act" N.J.S.A. 40A65.1 *et seq.*, allows any municipality or county to enter into a contract with any other municipality or county for the joint provision of any services within their joint jurisdiction; and

WHEREAS, and the Borough of Paramus and the Township of Saddle Brook seek to enter into a Shared Services Agreement wherein the Borough of Paramus will provide maintenance and repair to the Township of Saddle Brook Police vehicles which are directed to the Borough of Paramus by the Township of Saddle Brook effective January 1, 2024 and terminating December 31, 2024; and

WHEREAS, the Township of Saddle Brook has reviewed and approves of the “Agreement” between the Borough of Paramus and the Township of Saddle Brook as on file with the Office of the Township Clerk for the term of the contract and the expenditure of funds pursuant to the terms thereof;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Saddle Brook, County of Bergen, State of New Jersey agrees to authorize the Mayor and Township Clerk to execute the “Agreement” between the Township of Saddle Brook and the Borough of Paramus as on file with the Township Clerk.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes

Councilman Accomando - yes

Councilwoman Sanchez - yes

Councilwoman Mazzer - yes

Council President Gierrek - yes

TOWNSHIP OF SADDLE BROOK RESOLUTION

CR# 1223-191

WHEREAS, pursuant to the provisions of NJSA 40A:68-1 et seq., the “Uniform Shared Services and Consolidation Act” local units may share services, and

WHEREAS, Municipalities throughout the State of New Jersey have been encouraged to enter into such shared services agreements in order to consolidate and preserve economic resources, and

WHEREAS, the Township of Saddle Brook and Bergen County have entered into a shared services agreement, and

WHEREAS, Bergen County has offered a shared service agreement with the Township of Saddle Brook for tree removal along county roads, and

WHEREAS, it is the intent of this resolution to authorize an agreement for the sharing of such services starting upon signing of contract for one year to be extended annually unless terminated or modified by the parties.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Saddle Brook, County of Bergen, State of New Jersey as follows:

1. A Shared Services Agreement Addendum with Bergen County for tree removal along county roads be and is hereby authorized.
2. This agreement shall be in the form annexed hereto or in such other form as approved by the Township Council after consultation with the Township Attorney.
3. The agreement shall be in compliance with and this resolution shall be in furtherance of the provisions of the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1, et seq.
4. This contract shall be for a period commencing January 1, 2024 for a 5 year period to December 31, 2029

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign said agreement, and

BE IT FURTHER RESOLVED that the Township Clerk be and is hereby authorized and directed to forward certified copies of the within resolution to Bergen County for their execution of agreement.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes

Councilman Accomando - yes

Councilwoman Sanchez - yes

Councilwoman Mazzer - yes

Council President Gierek - yes

TOWNSHIP OF SADDLE BROOK RESOLUTION

CR# 1223-192

WHEREAS FRANK A. MACCHIONE CONSTRUCTION, INC., was awarded a contract in the amount of \$171,362.75 for 2021 ROAD IMPROVEMENT PROGRAM PHASE 3; and

WHEREAS Robert J. Klein, Twp. Engineer, during the course of the work being performed by FRANK A. MACCHIONE CONSTRUCTION, INC. recommended Change Order #2; \$7,100.00 for addition of brick pavers & striping; and

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Saddle Brook that it hereby approves Change Order #2 for Frank Macchione Construction for a total amount of \$7,100.00, a total contract amount of \$186,405.90 providing funds are available.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes

Councilman Accomando - yes

Councilwoman Sanchez - yes

Councilwoman Mazzer - yes

Council President Gierak - yes

Model Local Unit Civil Rights RESOLUTION

A RESOLUTION TO AFFIRM THE TOWNSHIP OF SADDLE BROOK'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

CR# 1223-193

WHEREAS, it is the policy of the Township of Saddle Brook to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of Saddle Brook has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Township of Saddle Brook that:

Section 1: No official, employee, appointee or volunteer of the Township by whatever title known, or any entity that is in any way a part of the Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township's business or using the facilities or property of the Township.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township to provide services that otherwise could be performed by the Township.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Mayor and Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Mayor and Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Mayor and Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Mayor and Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township in order for the public to be made aware of this policy and the Township's commitment to the implementation and enforcement of this policy.

Model General Complaint Procedure:

Any individual who observes alleged wrongdoing on the part of officials, employees, or volunteers associated with the Township of Saddle Brook may report such action using this procedure. This includes any action the individual believes to constitute harassment, sexual harassment, or any other wrongdoing. Employees of the Township shall follow the Employee Complaint Procedure. All other individuals including volunteers and members of the public may report the alleged wrongdoing to the head of the applicable department or volunteer organization, or, if they prefer, or do not think that the matter can be discussed with the head of the applicable department or organization, they should contact the Mayor, the Administrator or the Employment Attorney.

Reporting of such incidents is encouraged both when an individual feels that he or she is subject to such incidents or observes such incidents in reference to other individuals. The report or complaint should be in writing, but individuals may make a verbal complaint at their discretion. If an individual has any questions about what constitutes harassment, sexual harassment, or any other workplace wrongdoing, they may ask their supervisor or one of the individuals listed above. All reports of harassment, sexual harassment, or other wrongdoing will be promptly investigated by a person who is not alleged to be involved in the alleged harassment or wrongdoing.

No individual will be penalized in any way for reporting a complaint. There will be no discrimination or retaliation against any individual who files a good-faith harassment complaint, even if the investigation produces insufficient evidence to support the complaint, and even if the charges cannot be proven. There will be no discrimination or retaliation against any other individual who participates in the investigation of a complaint.

If the investigation substantiates the complaint, appropriate corrective and/or disciplinary action will be swiftly pursued. Disciplinary action up to and including discharge will also be taken against individuals who make false or frivolous accusations, such as those made maliciously or recklessly. Actions taken internally to investigate and resolve harassment complaints will be conducted confidentially to the extent practicable and appropriate in order to protect the privacy of persons involved. Any investigation may include interviews with the parties involved in the incident, and if necessary, with individuals who may have observed the incident or conduct or who have other relevant knowledge. The complaining individual will be notified of a decision at the conclusion of the investigation within a reasonable time from the date of the report an incident.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes

Councilman Accomando - yes

Councilwoman Sanchez - yes

Councilwoman Mazzer - yes

Council President Gierek - yes

TOWNSHIP OF SADDLE BROOK RESOLUTION

CR # 1223-194

BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF SADDLE BROOK, COUNTY OF BERGEN, STATE OF NEW JERSEY THAT THE PROPER WARRANTS BE DRAWN AND THAT THE ATTACHED BILLS, WITH THE EXCEPTION OF THOSE BILLS NOT APPROVED BY A MAJORITY OF THE COUNCIL, BE PAID TOTALING **\$60,737.11** PROVIDING FUNDS ARE AVAILABLE AND ALL BILLS SUBMITTED COMPLY WITH N.J.S.A. 40A: 11-1 ET. SEQ AND ANY OTHER APPROPRIATE STATUTES.

THESE ARE THE BILLS PAID THROUGH OFF LINE CHECKS.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilman Accomando - yes
Councilwoman Sanchez - yes
Councilwoman Mazzer - yes
Council President Gierak - yes

TOWNSHIP OF SADDLE BROOK RESOLUTION

CR #1223-195

BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF SADDLE BROOK, COUNTY OF BERGEN, STATE OF NEW JERSEY THAT THE PROPER WARRANTS BE DRAWN AND THAT THE ATTACHED BILLS, WITH THE EXCEPTION OF THOSE BILLS NOT APPROVED BY A MAJORITY OF THE COUNCIL, BE PAID TOTALING **\$662,115.12** PROVIDING FUNDS ARE AVAILABLE AND ALL BILLS SUBMITTED COMPLY WITH N.J.S.A. 40A: 11-1 ET. SEQ AND ANY OTHER APPROPRIATE STATUTES.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes
Councilman Accomando - yes
Councilwoman Sanchez - yes
Councilwoman Mazzer - yes
Council President Gierak - yes

TOWNSHIP OF SADDLE BROOK RESOLUTION

CR# 1223-196

WHEREAS, from time to time revisions are recommended and made for the Township of Saddle Brook Employee Handbook, and

WHEREAS, it is desirable to make revisions as recommended by the Business Administrator.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Saddle Brook that the revisions recommended and submitted by the administration is hereby adopted

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes

Councilman Accomando - yes

Councilwoman Sanchez - yes

Councilwoman Mazzer - yes

Council President Gierak - yes

*** CORRESPONDENCE**

1. T. DUCH, COUNTY ADMINISTRATOR
TO: MAYOR & COUNCIL

RE: SHARED SERVICE AGREEMENT-TREES
DATE: DECEMBER 18, 2023



COUNTY OF BERGEN
OFFICE OF THE COUNTY EXECUTIVE
One Bergen County Plaza, Room 580, Hackensack, NJ 07601-7076
(201) 336-7300 Fax: (201) 336-7304
countyexecutive@co.bergen.nj.us

RECEIVED TOWNSHIP CLERK
2023 DEC 21 PM 12:35

James J. Tedesco III
County Executive

Thomas J. Duch, Esq.
County Administrator/County Counsel

December 18, 2023

Re: Tree Removal Along County Roads
New 2024 Shared Services Agreement and Request Form

Dear Mayors, Administrators, Clerks and Municipal Engineers:

As many of you know, the County of Bergen is responsible for County Roads only from curb lines to curb lines. The County is not tasked with repairing sidewalks, maintaining curbs or removing dead or dying trees located along County Roads. Nevertheless, in an effort to assist Municipalities, the County has provided limited tree removal services for dead or dying trees located within public rights-of-way on County Roads.

The County intends to continue to furnish this limited service. In a recent prior communication, the County mailed proposed Shared Service Agreements to all Municipalities outlining a process that would allow towns to continue to obtain tree removal services. In an effort to update and streamline the process required to continue to participate in the tree removal program, as of January of 2024, the County will require that Municipalities seeking to secure limited County tree removal assistance enter into one revised Shared Services Agreement that will cover a period of five years. The Agreement defines County and Municipal responsibilities, necessitates indemnification of the County, conditions services on the provision of Certificates of Insurance and sets forth the steps to be followed to initiate tree removal requests.

Please note that this letter supersedes my prior letter to you on this subject dated August 28, 2023. The prior agreement was limited in scope in that a separate agreement was required each time a tree removal took place. This new procedure will allow you to pass a Resolution, sign the new Shared Services Agreement, and implement a process that will remain in effect for the next five years. The instructions below should be followed precisely so that this streamlined process can be implemented early in 2024.

Enclosed herewith are two documents: 1.) the **2024 Shared Service Agreement** and 2.) the separate **Request Form for Tree Removal Services**. Any Municipality wishing to participate in the tree removal program must sign and return the Shared Service Agreement together with a copy of a Municipal Resolution authorizing execution of the Agreement as well as a Certificate of Insurance that complies with the terms of the Agreement and names the County as an additional insured. The Agreement and accompanying documents should be returned to: **County of Bergen, Office of the County Counsel, One Bergen County Plaza, Room 580, Hackensack, NJ 07601**. Once received, the County will return a fully executed Agreement to the Municipality.

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12/28/23

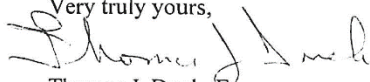
404

Only when a Municipality and the County have executed the enclosed Shared Service Agreement will the County be able to provide tree removal services in 2024 and beyond. A Municipality will be able to request tree removal services throughout the five-year term of the Shared Services Agreement by completing the enclosed Request Form for Tree Removal Services and forwarding the request, along with a current Certificate of Insurance, to the County at treerequest@co.bergen.nj.us. Please note that a current Certificate of Insurance must accompany each Request for Tree Removal Services. Upon receipt of a Request Form and Certificate of Insurance, the Bergen County Department of Parks Forestry Office will investigate the situation and respond to the Municipality.

Again, while the County is not obligated to remove any trees, the County intends to continue to assist its communities and provide this service under the conditions outlined above.

Any questions regarding the 2024 Shared Services Agreement or Request Form/process can be directed to treerequest@co.bergen.nj.us or to the Bergen County Department of Parks Forestry Superintendent.

Very truly yours,



Thomas J. Duch, Esq.
County Administrator/County Counsel

2. R. KLEIN, TWP. ENG.
TO: JIMMY HOMSI, TWP. ADM.

RE: CHANGE ORDER #2-F. MACCHIONE
DATE: DECEMBER 20, 2023



One Harmon Plaza, Suite 600
Secaucus, NJ 07094
O: (201) 624-2137
F: (201) 624-2136

December 20, 2023

Mr. James Homsí – Business Administrator
Township of Saddle Brook
55 Mayhill Street
Saddle Brook, New Jersey 07663

Re: Township of Saddle Brook
2021 Road Improvement Program Phase 3
Change Order No. 2-FINAL
RVE File No. 0257-T-103

Dear Mr. Homsí,

Please be advised that this office is recommending approval of attached Change Order No. 2 Final for Frank A. Macchione Construction, Inc. Below is a breakdown of contract costs.

• Original Contract	\$ 171,362.75	
• Change Order No. 1	\$ 7,943.05	- Fuel/Asphalt price adjustment increases, extra driveway, extra stump removal, a hydrant replacement, & reduction of unused items
• Change Order No. 2 Final	\$ 7,100.00	- Addition of brick pavers & striping
• Amended Contract Total	\$ 186,405.80	

Should you have any questions, please feel free to call our offices at (201) 624-2137.

Sincerely,
REMINGTON & VERNICK ENGINEERS, INC.

Robert Klein, P.E., CME
Project Manager

cc: Mayor Robert White
Pete LoDico
Frank Barrale
Vincent Buono

2023 DEC 22 AM 10:34
RECEIVED JONHONN LUTT

C-2

www.rve.com

12/28/23

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3. L. BARTLETT-HOUSING AUTH. OF BC
TO: MAYOR WHITE

RE: PILOT PAY'T - 29 CALDWELL AVE
DATE: NOVEMBER 21, 2023



HOUSING AUTHORITY OF BERGEN COUNTY

ONE BERGEN COUNTY PLAZA, 2ND FLOOR

HACKENSACK, N.J. 07601

PHONE: 201-336-7600

FAX: 201-336-7630

WWW.HABCNJ.ORG

November 21, 2023

The Honorable Robert D. White
Township of Saddle Brook
93 Market Street
Saddle Brook, New Jersey 07663

Dear Mayor White:

Please find enclosed a check in the amount of \$17,287.90, as our payment in lieu of taxes (PILOT) for Saddle Brook Senior Housing located at 29 Caldwell Avenue. This payment covers taxes through the end of our fiscal year, March 31, 2023. As per the PILOT agreement, this payment is 3.5% of the shelter rents collected. Shelter rent is the tenants rent, plus housing assistance payment (HAP), less the expense of utilities paid by the Housing Authority of Bergen County. The calculation details are enclosed.

Please let me take this opportunity to thank you and the personnel of your many departments who serve us so well. Your assistance and cooperation throughout the year are greatly appreciated.

If you should have any questions or concerns, I can be reached at bartlett@habcnj.org or 201-336-7601.

Very truly yours,

A handwritten signature in dark ink, appearing to read 'Lynn Bartlett'.

Lynn Bartlett
Executive Director

Encl.

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10-1010MAYOR CLERK
2023 DEC -4 AM 11:46

Committed to Creating and Preserving Affordable Housing

12/28/23

407

4. CAPTAIN ZOTOLLO, O.I.C.

TO: PETER LO DICO

RE: LIVERY APPL. EASTWAY CAR SERVICE

250 PEHLE AVENUE

DATE: DECEMBER 15, 2023

Saddle Brook Police Department



OFFICER IN CHARGE

JOHN A. ZOTOLLO, JR.
CAPTAIN

63 MARKET STREET
SADDLE BROOK, NJ 07663
Zotollo@saddlebrookpd.com

To: Peter LoDico – Township Clerk
From: Captain John A. Zotollo, Jr. - Officer in Charge
Date: December 15, 2023

Re: LIVERY APPLICATION

Eastway CAR Service, LLC
Park 80 West, Plaza II
Saddle Brook, NJ 07663

Yacup Mimci
68 Beren Street
Garfield, NJ 07026

In accordance with Township Ordinance #189, an investigation was conducted regarding the above business and individual who filed a Livery Application. The business will operate out of Park 80 West, Plaza II.

The investigation did not reveal anything that would disqualify the business or the individual. All required documents were provided and the company meets all insurance thresholds.

I therefore find no reason why this application should not be approved.

C-4

CC: file

12/28/23

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*** APPLICATIONS**

Pump and Tank

1. JP Patti Tecta America, LLC – 365 Jefferson Street

Vending Machine

2. Coinstar
3. Wal-Mart #3562
4. Atlantic Vending

Public Place

5. AJ Foods Inc – McDonald's – 189 Route 46
6. Yummy Yummy Chinese Restaurant – 506 Saddle River Road
7. Dosa House – 350 Market Street
8. New East Wok NJ – 519 Market Street
9. Dynasty Buffet – 383 Market Street
10. Dunkin Donuts - 110 Market Street
11. Dunkin Donuts - 255 Pehle Avenue
12. Donna Pizza – 487 Market Street
13. Uber Brunch Deli – 365 North Midland Avenue
14. Plank Pizza – 383 Market Street
15. Matsuya Japanese Steakhouse – 490 Market Street
16. Gaby's Pizza & Grill – 550 North Midland Avenue
17. Midland Brew House – 374 North Midland Avenue
18. Royal Hibachi Grill – 189 Route 46
19. Burger King #1031 – 429 Market Street
20. Kentucky Fried Chicken – 503 Market Street
21. Waikiki Poke & Ramen – 448 Market Street
22. Attiki – Saddle Brook Diner – 30 Market Street
23. Dairy Queen – 430 Market Street
24. Acme #1992 – 75 Mayhill Street
25. Golden Pub – 335 Market Street
26. Pizza Run – 489 Fairlawn Parkway
27. Hong Kong Restaurant - 491 Fairlawn Parkway
29. Nick's Sandwich Shop – 505 Saddle River Road
28. Los Gueros VIII – 304 Ninth Street
30. Subway – 487 Market Street
31. Brother's Pizza - 189 Route 46
32. Que Pasta – 326 Market Street

Livery

33. Eastway Car Service – **NEW**

Raffles

- 34. RA #1378 – Saddle Brook MS/HS Music Association – 50/50
- 35. RA #1379 – Saddle Brook MS/HS Music Association – Tricky Tray
- 36. RA #1380 – VFW – Tricky Tray

*** REPORTS**

- 1. MUNICIPAL COURT MONTHLY REPORT - NOVEMBER 2023
- 2. BERGEN COUNTY SANITARIAN MONTHLY REPORT – NOVEMBER 2023
- 3. BERGEN COUNTY ANIMAL CONTROL MONTHLY REPORT - NOVEMBER 2023
- 4. HOTEL ROOM TAX MONTHLY REPORT – DECEMBER 2023
- 5. GRANT WRITER REPORT – NOVEMBER 2023
- 6. DPW MONTHLY REPORT – NOVEMBER 2023
- 7. CONSTRUCTION CODE OFFICIAL'S REPORT – NOVEMBER 2023
- 8. PROPERTY MAINTENANCE OFFICIAL'S REPORT – NOVEMBER 2023
- 9. ENGINEER'S MID MONTH STATUS REPORT – DECEMBER 2023
- 10. WATER BILLING MONTHLY REPORT- NOVEMBER 2023

OLD BUSINESS

Council President Gierrek – Anyone have any old business?

There is no old business.

NEW BUSINESS

Council President Gierrek – Anyone have any new business?

Mr. Lo Dico – Through the Chair. We do not have transfer resolutions tonight so that won't be addressed.

Council President Gierrek – We're looking to address that the first meeting in January?

Mr. Lo Dico – We should have that yes.

Council President Gierrek – Any old or new business?

Councilman Cimiluca – When are we having our next meeting is it going to be just a regular meeting?

Mr. Lo Dico – We have the reorganization and as we've done in the past any items for the January meeting will be acted on at that time. That's next Thursday January 4th.

Council President Gierrek – What time is that is it going to be 7:00?

Mr. Lo Dico – Yes.

Councilman Cimiluca – That's all the appointments and everything?

Mr. Lo Dico – Correct.

Council President Gierrek – Motion to open the meeting to the public for agenda items only.

Motion: Councilman Cimiluca

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca - yes

Councilman Accomando - yes

Councilwoman Sanchez - yes

Councilwoman Mazzer - yes

Council President Gierrek - yes

Council President Gierrek – Motion to close the meeting to the public.

Motion: Councilwoman Mazzer

Second: Councilman Cimiluca

Roll Call:

Councilman Cimiluca – yes

Councilman Accomando – yes

Councilwoman Sanchez – yes

Councilwoman Mazzer – yes

Council President Gierrek – yes

COMMENTS

Council President Gierrek – Any final comments?

There are no comments.

Council President Gierrek – Motion to go into closed session for personnel.

Mr. Lo Dico – And litigation.

Motion: Councilwoman Mazzer

Second: Councilman Accomando

Roll Call:

Councilman Cimiluca – yes
Councilman Accomando – yes
Councilwoman Sanchez – yes
Councilwoman Mazzer – yes
Council President Gierrek – yes

The Council goes into closed session at 5:43 pm.

The Council returns from closed session at 6:36 pm.

Council President Gierrek – Last call for anything before we adjourn the meeting.

Councilman Cimiluca – Happy New Year.

Council President Gierrek – Motion to adjourn the meeting.

Motion: Councilwoman Mazzer Second: Councilman Cimiluca

Roll Call:

Councilman Cimiluca – yes
Councilman Accomando – yes
Councilwoman Sanchez – yes
Councilwoman Mazzer – yes
Council President Gierrek – yes

Meeting adjourned at 6:37 P.M.

Respectfully submitted,

Peter Lo Dico, RMC, CMC
Township Clerk

David Gierrek
Council President

Approved: April 18, 2024