

TOWNSHIP OF SADDLE BROOK

ZONING BOARD OF ADJUSTMENT MINUTES

The Saddle Brook Zoning Board of Adjustment will hold a **Reorganization Meeting** on Monday, **January 12, 2026** at **7:00 p.m.** at **(Municipal Complex 55 Mayhill Street)**

1. CALL MEETING TO ORDER

2. SALUTE TO THE FLAG

3. OPEN PUBLIC MEETING ACT: adequate notice of this meeting has been sent to all members of the Zoning Board and to all legal newspapers in Accordance with all the Provisions of the “Open Meetings Act”, Chapter 231, P.L. 1975.

4. ROLL CALL

Ms. Murray, Mr. Mazzer, Mr. Schilp, Ms. Nobile, Mr. Burbano, Mr. Francin, Mr. Latona, Mr. Schmelz, Mr. Duffy – Present.

Mr. Manzo's term is up and has chosen not to be reappointed. Mr. Tokosh and Mr. Gjorgievski are absent.

Mr. Cialone the Board Attorney, Mr. Kurus the Board Engineer are also in attendance.

Mr. Paparozzi the Board Planner is absent.

5. SWEAR IN NEW MEMBERS

Ms. Murray and Mr. Schmelz who is a newly appointed 4th alternate have been previously sworn in at the last Council meeting.

Mr. Latona, Ms. Nobile and Mr. Mazzer are all sworn in together by Mr. Cialone.

6. APPOINTMENTS

Chairman

Vice-Chairman

Secretary

Attorney

Engineer

Planner

7. DESIGNATION OF OFFICIAL NEWSPAPER

Our Town – Maywood

Bergen Record

Mr. Schilp makes a motion to appoint Mr. Duffy as Chairman, Ms. Murray as Vice Chairwoman, Frank Barrale as Secretary and the Attorney, Engineer and Planner will be carried over from last year with their new bids that they sent in and we'll designate Our Town and the Bergen Record as the newspapers.

Mr. Burbano seconds the motion.

Ms. Murray – Through the Chair. I'd just like to make a comment on the RFQ's. We received your proposals and I was very happy to see that our current professionals supplied them. They have been consistent, they have been cost effective and they have been very supportive so I'm very happy to see this is who we have again.

Mr. Duffy – For the record our attorney is Anthony Cialone, our engineer is Anthony Kurus and our planner is Gary Paparozzi.

Roll call - Ms. Murray, Mr. Mazzer, Mr. Schilp, Ms. Nobile, Mr. Burbano, Mr. Duffy – YES.

Mr. Duffy calls up Mr. Francin to sit in for Mr. Tokosh who is absent.

8. APPROVAL OF 2026 MEETING DATE SCHEDULE

See Schedule in Packet.

Mr. Duffy – We need to do a consent vote on the meeting schedule.

Mr. Schilp makes a motion seconded by Ms. Murray to approve the schedule. All in favor – YES.

The schedule is the first Monday of each month except for September which will be August 31st and November which will be November 9th.

9. APPROVAL OF COMPLETENESS DETERMINATIONS

Mr. Duffy – We have the approval of the completeness determination. Mr. Cialone would you explain that to the Board just so we have this straight.

Mr. Cialone – Every year the Board does approve this resolution. It has to deal with the applications complete and typically the engineer either makes a recommendation to deem an application complete or incomplete and I think this year what we're going to do just to be in line with what happens is the Board will accept Neglia's recommendation as to whether an application is complete or incomplete without the need of the Board to review it. So we'll revise the resolution accordingly and the Board will follow the recommendation of the engineer on completeness.

Mr. Schilp makes a motion seconded by Ms. Murray to approve that. All in favor – YES.

10. APPROVAL OF COMPENSATION OF PROFESSIONALS

Mr. Schilp makes a motion seconded by Ms. Murray to approve the compensation that was sent to the Board. All in favor – YES.

11. OPEN AND CLOSE MEETING TO THE PUBLIC

Ms. Murray makes a motion seconded by Mr. Schilp to open to the public. All in favor – YES.

Mr. Duffy – Having heard none.

Ms. Murray makes a motion seconded by Mr. Schilp to close to the public. All in favor – YES.

10. ADJOURN

Ms. Murray makes a motion seconded by Mr. Schilp to adjourn. All in favor – YES.

Adjourned at 7:10 pm.